ANEXURE-I

No. 44011/1(s)/2016-Estt (B)
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel & Training)

North Block, New Delhi, 22nd February 2016

Subject: Selection to the post of Member in Public Enterprises Selection Board (PESB).

The Public Enterprises Selection Board (PESB) is a professional body with a large measure of autonomy, constituted by the Government for selection and placement of candidates for Board level positions in the Central Public Sector Undertakings. The PESB consists of a Chairperson and three Members. A vacancy in the post of member, PESB is occurring in April, 2016. As per the Government resolution constituting the PESB, the Member shall be:-

(a) A distinguished serving or former Chief Executive of a Public Sector or Private Sector or Joint Sector Enterprise;

(b) A distinguished person with experience in selection of top management personnel;

(c) A distinguished serving or former Civil Servant with experience in management of Public Sector Enterprises or in areas of finance, industry and Economic Affairs;

2. Applications are invited for consideration of selection to the post of Member, PESB from candidates fulfilling the following criteria:-

(i) The applicant should not be less than 55 years of age.

(ii) If working or having worked in the Central or State Government, should have held a post equivalent to the Secretary to the Government of India at least for one year.

(iii) If holding or having held a post in any Central/State Public Sector Undertakings or private sector, the applicant should have occupied a post at the level of Chairman-cum-Managing Director or Managing Director at least for a period of two years on a regular basis.

(iv) Should have experience in selection of top management personnel.

3. The post of Member carries the pay equal to the Secretary to the Government of India in the revised apex pay scale of Rs. 80,000/- (Fixed) per month with the usual allowances as admissible. A Member in PESB holds office for a term of 3 years subject to the age limit of 65 years. The other terms and conditions of appointment shall be as per PESB resolution dated 3rd March, 1987 amended from time to time.

4. For a background note on PESB, the website http://persmin.gov.in/pesb may be perused.

5. Interested persons may send applications addressed to Shri Mukesh Kumar, Under Secretary to the Government of India, Ministry of Personnel, Public Grievances and Pensions (Department of Personnel & Training), Room.No. 215, North Block, New Delhi-110001 strictly in the format given in the Annexure-II so as to reach him on or before 14th March, 2016. The candidates working in Central Government/State Governments/Public Sector Enterprises shall send their applications through proper channel.
ANNEXURE-II

FORMAT OF APPLICATION FOR THE POST OF MEMBER, PUBLIC ENTERPRISES
SELECTION BOARD (PESB), NEW DELHI

1. Name
2. Father’s Name
3. Date of Birth & Age
4. Nationality
5. Address for correspondence
6. Permanent Address
   (a) Telephone No. (Office)
   Fax No. (Office)
   Telephone No. (Res.)
   Mobile
   (b) E-Mail ID

7. Whether belonging to SC/ST/OBC/ Minority Community

8. Educational Qualifications (in reverse chronological order up to the level of Graduation)

<table>
<thead>
<tr>
<th>Name of University /institutions</th>
<th>Degree</th>
<th>Course/ duration / year of passing</th>
<th>Division / % of marks obtained</th>
<th>Academic Distinction (if any)</th>
<th>Subject Specialisation</th>
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9. Employment Record for the last ten years (in chronological order starting with present post, list in reverse)

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<th>Name &amp; address of Employer</th>
<th>Designation, scale of Pay and whether Regular/deputation/ad-hoc basis</th>
<th>Period of Service</th>
<th>Nature of work / experience</th>
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10. Information related to experience 
in respect of Selection of Top 
Management posts

11. Relevant publications, if any, 
in journals of National / International 
repute with citation and index

12. Any other relevant information

13. Whether any punishment was awarded to the applicant during the 
last 10 years in any disciplinary case or otherwise and also whether 
any action or enquiry is going on against him.

14. Declaration: 
I certify that the foregoing information is correct and complete to the best of my 
knowledge and belief and nothing has been concealed/ distorted.

Signature of the Candidate

Date

Place

Note:–

1. In respect of candidates serving in Central Government / State Government / PSUs 
applications should be accompanied with the ACRs, at least for the preceding 5 
years. The Ministry/Department concerned should certify that the particulars 
furnished by the applicant have been checked from available records and found 
correct. The vigilance clearance as per records in the Ministry/Department in 
respect of the officer may also be stated.

2. The applicants from private sector may enclose a copy of their appointment letter 
as Managing Director and also the copies of degree certificates, duly self attested, 
along with their applications.

3. Incomplete applications or applications forwarded without complying with the 
requirements stated in this note or applications received after due date will be 
rejected.

* * * * *
No. 3/1/2016-FA (UN)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

North Block, New Delhi,
Dated the 12th February, 2016

To

1. The Chief Secretaries,
   All State Governments

2. The Secretaries of the Cadre Controlling Ministries/Departments of Gp.
   ‘A’ Services of the Govt. of India, participating in the Central Staffing
   Scheme (As per list attached).

Subject:- Filling up of the post of Counsellor, Permanent Mission of India (PMI),
WTO, Geneva.

Sir/Madam,

It is proposed to fill up the post of Counsellor, Permanent Mission of India
(PMI), WTO, Geneva for a period of three years. The post is at DS/Director level.

2. The mandatory and desirable qualifications for the post are as under:

A. Mandatory Qualifications

i. The officer must have worked for at least two years at the Centre under the
   Central Staffing Scheme.

ii. The officer should have experience in trade, commerce, industry and allied
    sectors either at the Centre or in the State Government/Cadre.

iii. The officer should be clear from vigilance angle.

iv. The officer should not have been debarred from central deputation.

v. The officer should have at least ‘Very Good’ Service record. However,
   preference will be given to officers who have ‘Outstanding’ service record
   with a grading of 9 and above.

vi. The officer should not be over 54 years of age.

vii. The officer should not have been posted on an assignment in a
    foreign/captive post of the Government of India, earlier.

viii. The officer should not have been nominated for foreign training or should
     not be on training or foreign assignment, currently.

ix. The officer should not be on study leave or long leave.

x. The officer should be at least one batch below the batch of officers which is
    currently empanelled to hold the post of Joint Secretary or its equivalent
    with the Central Government.

B. Desirable Qualifications

i. Exposure to international negotiations in trade, commerce, industry and
   allied sectors.
3. This post may be circulated amongst officers eligible to be appointed at the level of Deputy Secretary/Director in the Government of India. Names of willing and eligible officers who can be spared by the State Governments/Ministries/Departments may be forwarded/faxed to this Department along with Cadre clearance, Vigilance clearance, detailed Bio-data, ACR Dossier and certified ACR grading for the last five years. It may also be ensured that the “Cooling Off”, after a previous stint on deputation, if any, is complete and the officer is eligible to be appointed on Central Deputation.

4. It is requested that the applications of the eligible candidates may please be forwarded so as to reach this Department by 14th March, 2016.

Yours faithfully,

(J. Seivanesan)
Deputy Secretary (MM)

Copy to:

1. Department of Commerce (Ms. Rita A. Teaotia, Secretary), Udyog Bhawan, New Delhi.

2. NIC Cell, DOP&T, for placing the circular on the Department’s website under “What’s New?” category.

3. PS to DS (MM): with a request to upload this circular through bulk e-mail system.