No. 12026/10/2015-IFB-I
Government of India
Ministry of Environment, Forest and Climate Change

Jal Wing, 6th Floor,
Indira Paryavaran Bhawan,
Janpath, New Delhi-110 003,
Dated 14th November, 2017.

The Chief Secretaries, Administrators,
All State Governments, Union Territories

Sub: Nominations of Indian Forest Service Officers for appointment to the post of Director General, Forest Survey of India, Dehradun, in the pre-revised HAG Scale of Rs. 67,000-79,000/- on tenure deputation basis under the Central Staffing Scheme of the Ministry of Environment, Forest and Climate Change - regarding.

Sir/Madam,

The Ministry of Environment, Forests and Climate Change invites nominations of eligible and willing IFS officers for appointment against the post of Director General, FSI, Dehradun in the pre-revised HAG Scale of Rs. 67,000-79,000/- under the Central Staffing Scheme of the Ministry of Environment, Forest and Climate Change.

2. As far as the eligibility of batches vis-a-vis the minimum years of service is concerned, it has been decided to invite the applications from IFS officers who are eligible as per the conditions laid down in Central Staffing Scheme of the Ministry Environment, Forest and Climate Change dated 06.05.2011.

3. The criteria of eligibility laid down in the CSS-MoEF&CC dated 6th May, 2011 for holding the post of DG, FSI are as under:-

(i) Minimum 26 years of service with reference to the Year of Allotment in the IFS.
(ii) The officer under consideration should have a minimum of 03 years of service left before superannuation.
(iii) Minimum of 26 years of service will be with reference to 01.01.2017 and the minimum of three years of service left before superannuation will be counted from 01.01.2017.
(iv) The officer should have completed mandatory cooling off period of one year on

3. The State Governments are requested to forward the nominations of the willing and eligible officers, who are clear from vigilance angle and whose services can be spared.

4. It may kindly be ensured that the names of only those officers are sponsored who have finished their “cooling off”. An officer, who has previously been on any deputation, will be considered for deputation under Central Staffing Scheme only if the officer has completed mandatory “cooling off” period as per extant guidelines.
5. If an officer selected for appointment fails to take up the central deputation assignment after the appointment is approved, he will attract a *5 years debarment* from central deputation including foreign deputation/foreign training/foreign assignment etc.

6. The application complete in all respects as per Annexure-I and Annexure-II along with copy of updated Executive Record Sheet available on the website [www.e salary.gov.in](http://www.e salary.gov.in), vigilance clearance, Immovable Property Return for the year 2016 (as on 01.01.2017), attested copies of ACRs for the last 08 years and concurrence of the State Governments should be sent to the Under Secretary (IFS-I), Prithvi Wing, 6th Floor, Indira Paryavaran Bhawan, Jor Bagh Road, New Delhi- 110003 latest by 01.12.2017. It may also be ensured that the updated Executive Record Sheet of the applicant is also attached with the application.

7. Application received without the consent of the State/UT Government and after the last date of receipt of applications will not be entertained. The applicant may forward his/her application through online on IFS website www.ifsindia.gov.in. However, the applications so forwarded will be eligible for consideration only after it has been received with the consent of the concerned State Government/UTs by the last date as mentioned above.

(ASHOK KUMAR)

Under Secretary to the Government of India
011-2469 53 57.

Copy for information to:

1. Principal Chief Conservators of Forests of State I T Administrations.
2. Managing Director, Forest Development Corporation of all States.
3. The Director General, Indian Council of Forestry Research and Education, P.O. New Forest, Dehradun - 248 066.
4. Director, HFM, Nehru Nagar, Bhopal - 462 003.
5. The Director, Forests Survey of India, Kaulagarh Road, Dehradun - 248 195.
6. The Director, Indira Gandhi National Forest Academy, P.O. New Forest, Dehradun.
7. All IFS officers in the Ministry of Environment, Forests and Climate Change (including National Afforestation Eco-development Board)/Ministry of Agriculture /Ministry of Rural Development.
10. All Ministries of Government of India
11. NIC for placing the circular on the IFS website.

(ASHOK KUMAR)
Under Secretary to the Government of India
011-2469 53 57.
ANNEXURE-I

APPLICATION FORM FOR CENTRAL DEPUTATION POSING UNDER THE CENTRAL STAFFING SCHEME OF THE MINISTRY OF ENVIRONMENT, FOREST AND CLIMATE CHANGE FOR INDIAN FOREST SERVICE OFFICERS FOR APPOINTMENT TO THE POST OF DIRECTOR GENERAL, FOREST SURVEY OF INDIA, DEHRADUN

Part-1 (to be filled in by the applicant)

1. The year for which application is made
2. The level at which deputation is sought
3. Name of the applicant
4. Batch/year of allotment
5. Cadre
6. Date of Birth
7. Present pay scale with date of commencement of scale of pay
8. Present post held
9. Full Address for correspondence:
   (phone, fax, mobile, e-mail)

10. Educational qualifications

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Degree/Diploma</th>
<th>University/Institute</th>
<th>Year</th>
<th>Subject(s)</th>
</tr>
</thead>
<tbody>
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</tr>
</tbody>
</table>

11. Details of postings for the last 10 years: (in descending order):

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Years (from - to)</th>
<th>Post held</th>
<th>Name of the organization</th>
<th>Main responsibilities in the post</th>
<th>Special attributes/achievements</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

12. Details of all deputation postings (in descending order):

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Years (from - to)</th>
<th>Post held</th>
<th>Organization</th>
<th>Main areas of responsibilities in the post</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

13. Date of return to Cadre from last deputation:

Station:  
Date:  
Signature:  
Name:  
Ph/Mob:  
### ANNEXURE-II

**Part-II (to be filled in by the concerned State / UT Government)**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Name of the applicant</td>
</tr>
<tr>
<td>2</td>
<td>Cadre</td>
</tr>
<tr>
<td>3</td>
<td>Year of allotment</td>
</tr>
<tr>
<td>4</td>
<td>Date of superannuation</td>
</tr>
<tr>
<td>5</td>
<td>Whether the officer is clear from vigilance angle</td>
</tr>
<tr>
<td>6</td>
<td>Is there any disciplinary proceedings pending against the officer (only the cases where charge sheets have been served)</td>
</tr>
<tr>
<td>7</td>
<td>Has the officer ever been reprimanded/penalized or debarred from deputation, if so the details thereof</td>
</tr>
<tr>
<td>8</td>
<td>Whether original/copies (attested) of ACRs of last 10 years enclosed</td>
</tr>
</tbody>
</table>

9. Central Deputation Reserve (in figures) as on date of sponsorship:

<table>
<thead>
<tr>
<th>Authorized</th>
<th>Filled</th>
<th>Gap</th>
</tr>
</thead>
</table>

10. State Deputation Reserve (in figures) as on date of sponsorship:

<table>
<thead>
<tr>
<th>Authorized</th>
<th>Filled</th>
<th>Gap</th>
</tr>
</thead>
</table>

   It is certified that the particulars given above about the officer are correct and that in the event of the officer being selected for a posting under the CSS of the MoEF, the services of the officer shall be placed at the disposal of the Central Government.

<table>
<thead>
<tr>
<th>Name &amp; designation of the Head of the Forest Department of the State/UT or the Authorized Officer</th>
</tr>
</thead>
</table>

**Date:**

**Place:**

Signature of the officer concerned in the State Government U.T. Government
CHECK LIST

1. Whether the application has been signed by the officer applying for deputation?

2. Whether Part II has duly been filled and signed by:
   (i) Head of Forest Department, Department of the State/UT or the Autonomous Offices.
   (ii) Officer concerned in the State Government/UT Government.

3. Whether the ACR/APARs (duly attested) for the last 08 years have been enclosed.

4. Whether Immovable Property Return (IPR) for the year 2016 (as on 01.01.2017) is enclosed.

5. Whether copy of duly updated Executive Record Sheet is enclosed.
NORTH DELHI MUNICIPAL CORPORATION  
CENTRAL ESTABLISHMENT DEPARTMENT  
13th FLOOR, DR. SPM CIVIC CENTRE  
New Delhi – 110 002

No.F.11(4)/CED(II)/86/Pt.II/2017/ 9786  
Dated: 29/11/17

CIRCULAR

1) Chief Secretary,  
   Govt. of NCT of Delhi.

2) All the Secretaries  
   Govt. of India

3) All the Chief Secretaries  
   States/Union Territories.

Sub: Regarding sponsoring the names for appointment to the post of  
   Director of Vigilance on deputation basis in the North DMC.

Sir/Madam,

I am directed to say that a post of Director of Vigilance is likely to fall  
vacant in near future and required to be filled up on deputation basis in North  
Delhi Municipal Corporation.

No. of posts : 01

Pay Band + Grade Pay : Pay Band 4 + Grade Pay Rs.8900

1. As per notified RRs to the post of Director of Vigilance, “(i) Officers of  
   I.A.S. working in selection grade or approved for appointment as such; or (ii)  
   Officers of Indian Police Service of the rank of Additional Commissioner of  
   Police (Administration) or equivalent or approved for appointment as such.  
   (Period of Deputation including period of deputation in another ex-cadre post  
   held immediately preceding this appointment in the same organization/  
   department shall not exceed 4 years).

   Since, the North Delhi Municipal Corporation follows the  
   Rules/Regulations/Instructions of the Govt. of India, the laid down terms and  
   conditions of deputation of the Govt. of India shall be applicable mutatis  
   mutandis to the officer on deputation basis.

2. It is, therefore, requested that the names of suitable and willing officers  
   along with their Application (Specimen enclosed), Bio-data, ACRs for the  
   preceding five (5) years, Integrity Certificate, Vigilance Clearance and Cadre  
   Clearance etc. may kindly be forwarded, within a period of 30 days so as to  
   reach in the office of :-

   Assistant Commissioner (Estt.),  
   North Delhi Municipal Corporation,  
   13th Floor, Dr. Shyama Prasad Mukherjee Civic Centre,  
   New Delhi-110002

Contd........2
An advance copy of the application may be delivered at the given address and also by e-mail at directorp-ndmc@mcd.gov.in.

5. This may kindly be given PRIORITY.

(Pankaj Kumar Sharma)
Assistant Commissioner (Estt.)

Encl: As above

Copy to:

1. S.O.1/(CED) with the request to upload the same on the website of North DMC.
2. Addl. Director (IT) with the request to upload the same under the head ‘Vacancies on deputation’ on the website of North DMC.
**APPLICATION**

Post applied for: Director of Vigilance

<p>| | |</p>
<table>
<thead>
<tr>
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<tbody>
<tr>
<td>1.</td>
<td>Name in Block Letters</td>
</tr>
<tr>
<td>2.</td>
<td>Father’s/Husband’s Name</td>
</tr>
<tr>
<td>3.</td>
<td>Date of Birth (in Christian era)</td>
</tr>
<tr>
<td>4.</td>
<td>Date of Retirement under Central/State Govt. Rule</td>
</tr>
<tr>
<td>5.</td>
<td>Nationality</td>
</tr>
<tr>
<td>6.</td>
<td>Male/Female</td>
</tr>
<tr>
<td>7.</td>
<td>Marital Status</td>
</tr>
<tr>
<td>8.</td>
<td>Whether belongs to SC/ST/OBC</td>
</tr>
<tr>
<td>9.</td>
<td>(i) Present/Correspondence Address Phone No.</td>
</tr>
<tr>
<td></td>
<td>(ii) Permanent Address Phone No.</td>
</tr>
<tr>
<td>10.</td>
<td>Post held on regular basis</td>
</tr>
<tr>
<td></td>
<td>(a) Name of the post</td>
</tr>
<tr>
<td></td>
<td>(b) Date from which held</td>
</tr>
<tr>
<td></td>
<td>(c) Pay Scale (Pay Level)</td>
</tr>
</tbody>
</table>

11. Educational Qualification

<table>
<thead>
<tr>
<th>SN</th>
<th>Qualification</th>
<th>Subject</th>
<th>Year of passing/Division</th>
<th>Institute</th>
</tr>
</thead>
</table>

12. Experience & Employment Details (attach extra sheet, if required)

<table>
<thead>
<tr>
<th>SN</th>
<th>Post Held</th>
<th>Organisation/ Deptt.</th>
<th>Period</th>
<th>Pay Scale</th>
<th>Emoluments</th>
<th>Nature of Duties</th>
</tr>
</thead>
</table>

13. Training undergone (attach extra sheet, if required)

<table>
<thead>
<tr>
<th>SN</th>
<th>Period</th>
<th>Subject of Training</th>
<th>Institute of Training</th>
</tr>
</thead>
</table>
UNDEARTAKING

I solemnly affirm that the above information submitted by me is correct to the best of my knowledge & belief. I also undertake that in the event of my selection to the above post, I will not withdraw my candidature or decline the post when offered.

Dated: ____________

Signature of the candidate
Phone/Contact No. __________

List of enclosures