GOVERNMENT OF KERALA

Abstract
GAD - IAS - SCS Officers appointed to IAS - Orientation cum Training Programme - Orders issued

GENERAL ADMINISTRATION (SPECIAL A) DEPARTMENT
G.O.(Rt)No. 7039/2017/GAD Dated, Thiruvananthapuram 04.11.2017

Read:- (1) Notification F.No.14015/12/2017-AIS (I)-B dated 25.10.2017 of Department of Personnel and Training, Government of India
(2) G.O (Rt) No.7001/2017/GAD dated 03.11.2017
(3) G.O (Rt) No.7020/2017/GAD dated 04.11.2017

ORDER

The following State Civil Service Officers appointed to the IAS cadre of Kerala from the Select lists of 2015 and 2016 as per the Notification read above were posted as indicated against each, as per GO read as 2nd and 3rd papers above:

i. Shri. Shanavas S, IAS - Deputy Secretary in IAS Cadre. The Officer will also continue his assignment as Special Deputy Collector, SLAO & Competent Authority, National Highway Authority of India, Thrissur.

ii. Shri. Abdul Nasar B, IAS - Deputy Secretary in IAS Cadre. The Officer will also continue his assignment as Deputy Collector(DM), Kannur.

iii. Dr. D Sajith Babu, IAS - Deputy Secretary in IAS Cadre. The Officer will also continue his assignment as Secretary, Institute of Land and Disaster Management

iv. Shri. Subhash T V, IAS - Deputy Secretary in IAS Cadre. The Officer will also continue his assignment as Revenue Divisional Officer, Tirur

v. Smt. Anjana M, IAS - Deputy Secretary in IAS Cadre. The Officer will also continue her assignment as Assistant Commissioner(DM), Commissionerate of Land Revenue.

vi. Dr. P K Jayasree, IAS - Deputy Secretary in IAS Cadre. The Officer will also continue her assignment as Revenue Divisional Officer, Kanhangad.

vii. Smt. Sheeba George, IAS - Deputy Secretary in IAS Cadre. The Officer will also continue her assignment as Assistant Commissioner(LR), Commissionerate of Land Revenue.

viii. Shri. Dineshan H, IAS - Deputy Secretary in IAS Cadre. The Officer will also continue his assignment as Deputy Collector(General), Kasargod.

ix Shri. P K Sudheer Babu IAS - Deputy Secretary in IAS Cadre.
2) The above Officers will undergo an orientation cum training programme in Financial Management and Development Administration, as detailed below:

<table>
<thead>
<tr>
<th>Period</th>
<th>Training Institution</th>
<th>Content</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 6-11, 2017</td>
<td>Centre for Training in Financial Management (CTFM), Thiruvananthapuram</td>
<td>Modules in Financial Management</td>
<td>10 a.m to 5 p.m</td>
</tr>
<tr>
<td>November 13-18, 2017</td>
<td>Kerala Institute of Local Administration (KILA), Thrissur</td>
<td>Development Administration</td>
<td>10 a.m to 5 p.m</td>
</tr>
<tr>
<td>November 20-23, 2017</td>
<td>Attachment with Secretariat Departments (i) Agriculture (ii) Health &amp; Family Welfare (iii) Local Self Government (iv) SC/ST Development</td>
<td>Development Administration</td>
<td>10 a.m to 5 p.m</td>
</tr>
</tbody>
</table>

3) The Syllabi for the training is annexed to this Order.

4) The Principal Secretary (Finance) will make necessary arrangements for the training programme of the Officers at CTFM during the period from November 6-11, 2017.

5) The Director, KILA will arrange the training programme at Thiruvananthapuram during the period from November 13 – 18, 2017.

6) The expenditure in connection with the training programme will be met from the Head of Account “2070-00-003-99-Training to AIS Probationers”.

7) The officers mentioned above who are nominated for the orientation cum training programme scheduled to be conducted from 6.11.2017 to 23.11.2017 shall relieve of their duties with effect from the AN of 4.11.2017 and report for training as per schedule. The Commissioner, Land Revenue will make necessary charge arrangements in respect of all the above officers except Shri. P.K. Sudheer Babu IAS. The above officers will rejoin duties in the respective offices/departments on completion of the training period.

(By the order of the Governor)

Dr.K.M.ABRAHAM
Chief Secretary to Government

To

The Officers concerned
Principal Secretary, Finance Department
The Land Revenue Commissioner, Thiruvananthapuram
The Director, Kerala Institute of Local Administration,
Mulamkunnathkavu.PO,Thrissur-680581
The Principal Accountant General (Audit) Kerala, Thiruvananthapuram.
The Principal Accountant General (A & E) Kerala, Thiruvananthapuram
The Secretary to Government of India, Department of Personnel &
Training, Ministry of Personnel, Public Grievances and Pensions,
Government of India, New Delhi.
The Accounts Officer, Centre for Training in Financial Management,
Kerala University Office Campus, Palayam, Thiruvananthapuram
The Revenue Department
Agriculture / SC ST Development / Health & Family Welfare /
Local Self Government Department.
The General Administration (SC) department.
Web & New Media (I & PRD)
(for uploading in the website www.gadspiais.kerala.gov.in).

Copy to:
The Chief Principal Secretary to Chief Minister
The Private Secretary to Chief Minister
The Private Secretary to Minister (Revenue)
The Additional Secretary to Chief Secretary
P.A to Additional Chief Secretary (Revenue & Housing)
P.A to Additional Chief Secretary (Health & Family Welfare)
P.A to Principal Secretary (Agriculture)
P.A to Principal Secretary (LSG)
P.A to Principal Secretary (SC ST Development)
P.A to Additional Secretary, General Administration(Spl. A&C)Department.
Stock file/Office copy.

Forwarded / By Order,

Section Officer
CONTENTS OF MODULE TO BE HANDLED BY CENTRE FOR TRAINING
IN FINANCIAL MANAGEMENT

Kerala Service Rules Part I, II and III, NPS
Classification of Government Accounts
Kerala Budget Manual and Budgeting procedures
Kerala Financial Code
Procurement Rules (SPR), e-Tendering
Internal Audit
Kerala Treasury Code
PFMS
Administrative Jurisprudence
Right to Information Act, 2005
Concept of Five Year Plans and management of plan funds
Special Working Group
Legislative Committees
Basics of Corporate Accounting
Conduct Rules & Disciplinary Procedures
Integrated Financial Management System

CONTENTS OF MODULE TO BE HANDLED BY KERALA INSTITUTE FOR
LOCAL ADMINISTRATION

- Kerala model of development
  - Historical background
  - Key initiatives of the last 60 years
- History and philosophy of RD strategies.
- New generation RD programmes and their significance.
  - Basic understanding of development planning/monitoring/evaluation approaches/principles developed across the globe - Participatory Rural Appraisal (PRA); Problem Driven Iterative Approach (PDIA); Randomised Control Trial (RCT) etc.
  - Recent trends in the development field - Micro Finance; Financial Inclusion; Social Entrepreneurship; Digital Empowerment etc.
- Decentralisation in Kerala.
  - History and evolution of the cooperative people's movements, self-help movement, NGOs & civil society sector in India and best practices globally
- Nava Kerala Padhiit and the four Missions
  - Overview of the NKP
  - Implementation strategies and challenges
- Poverty – Focus on Vulnerable groups.
- SC including SCSP.
- ST including TSP
- Fisherfolk.

♀ Gender
♀ Issues of children, aged, differently abled - laws, policies, programmes
♀ Rights Based Development
♀ Good governance
  - Including service delivery
  - E-governance
♀ Social accountability
♀ Environmental issues
  - Climate change
  - Natural resources management
  - Environment protection/management legal frameworks and its impact on communities and development projects, including Environment Impact Assessment (EIA), public hearing processes etc.
♀ Tourism
♀ IT/Infrastructure Development and role of Collector, including KIIFB
♀ Social Justice Department and the Collector
♀ Role of DC in development
♀ Execution of Works – processes - procedures