No 12026/05/2016-IFS-I
Government of India
Ministry of Environment, Forest and Climate Change
Prithvi, 6th Floor,
Indira Paryavaran Bhawan,
Jor Bagh Road, New Delhi - 110 003.

To
The Chief Secretaries/Administrators,
All State Governments/Union Territories

Sub: Vacancy Circular for inviting nominations of Indian Forest Service officers for appointment to Forestry Posts at the level of APCCF on tenure deputation basis under the Central Staffing Scheme of the Ministry of Environment, Forest and Climate Change—Vacancy Year-2017—regarding

Sir/Madam,

The Ministry of Environment, Forest and Climate Change invites nominations of eligible and willing IFS officers from 1986-1991 batches for appointment against the posts of Additional Principal Chief Conservator of Forests (Central) at the following Regional offices of this Ministry on tenure deputation basis under the Central Staffing Scheme of the Ministry of Environment, Forest and Climate Change:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Post, Regional Office, Station</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>APCCF(C), Regional Office, M/o EF &amp; CC, Bangalore</td>
</tr>
<tr>
<td>2.</td>
<td>APCCF(C), Regional Office, M/o EF &amp; CC, Ranchi</td>
</tr>
</tbody>
</table>

2. The Special Selection Committee in its meeting held on 25.07.2017 found that there were not enough applicants for these two posts of APCCF(C) at Regional Offices at Bangalore and Ranchi and the posts may be re-advertised. Applicants who have already applied need not apply again. They will be considered at the time of Selection Committee Meeting, provided the application has been received through proper channel.

3. The criteria of eligibility laid down in the CSS-MoEF & CC dated 06.05.2011 for holding the post of APCCF are as under:-

(i) Minimum 26 years of service with reference to the year of allotment in the IFS (as on 01.01.2017).
(ii) The officer under consideration should have a minimum of 3 years of service left before superannuation (as on 01.01.2017).
(iii) The officer should have completed mandatory cooling off period of one year on 01.01.2017.

4. The State Governments are requested to forward the nominations of the willing officers, who are clear from vigilance angle and whose services can be spared.

5. If an officer selected for appointment fails to take up the central deputation assignment after the appointment is approved, he will attract a '5 years debarment' from central deputation.
6. The application complete in all respects as per Annexure-I and Annexure II along with copy of updated Executive Record Sheet (available on the website www.ifls.nic.in), vigilance clearance, Immovable Property Return for the year 2016 (as on 01.01.2017), attested copies of ACRs for the last 08 years and concurrence of the State Government should be sent to the Under Secretary (IFS-I), Prithvi Wing, 6th Floor, Indira Paryavaran Bhawan, Jor Bagh Road, New Delhi-110003 latest by 22.09.2017. It may also be ensured that the updated Executive Record Sheet of the applicant is also be attached with the application.

7. Application received without the consent of the State/UT Government and after the last date of receipt of applications will not be entertained. The applicant may forward his/her application through online on IFS website www.ifls.nic.in. However, the application so forwarded will be eligible for consideration only after it has been received with the consent of the concerned State Government/UTs by the last date as mentioned above.

(Ashok Kumar) 9/18/17

Under Secretary to the Government of India

Copy to:

1. All Principal Chief Conservators of Forests of State/UT Administrations.
2. Managing Director, Forest Development Corporation of all States.
3. The Director General, Indian Council of Forestry Research and Education, P.O. New Forest, Dehradun - 248 006.
4. Director, IIFM, Nehru Nagar, Bhopal - 462 003.
5. The Director General, Forests Survey of India, Kaulagarh Road, Dehradun
6. The Director, Indira Gandhi National Forest Academy, P.O. New Forest, Dehradun.
7. All IFS officers in the Ministry of Environment, Forest and Climate Change (including National Afforestation Eco-development Board) /Ministry of Agriculture /Ministry of Rural Development.
8. Regional Deputy Director (Wildlife Preservation), Wildlife Regional Officers, Delhi/Kolkata/Mumbai/Chennai.
9. All Ministries of Government of India
10. NIC for placing the circular on the IFS website/Spare copies - 50.

(Ashok Kumar) 9/18/17

Under Secretary to the Government of India
ANNEXURE-I

APPLICATION FORM FOR CENTRAL DEPUTATION POSTINGS UNDER THE CENTRAL STAFFING SCHEME OF THE MINISTRY OF ENVIRONMENT, FORESTS AND CLIMATE CHANGE FOR INDIAN FOREST SERVICE OFFICERS

Part-1 (to be filled in by the applicant)

1. The year for which Application is made
2. The level at which deputation is sought
3. Choice of Station (in order of Preference) (i) (ii)
4. Name of the applicant
5. Batch / year of allotment
6. Cadre
7. Date of Birth
8. Present pay scale with date of commencement of scale of pay
9. Present post held
10. Full Address for correspondence: (phone / fax / mobile / e-mail)

11. Educational qualifications

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Degree/Diploma</th>
<th>University/Institute</th>
<th>Year</th>
<th>Subject(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

12. Details of postings for the last 10 years: (in descending order)

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Years (from to)</th>
<th>Post held</th>
<th>Name of the organization</th>
<th>Main responsibilities in the post</th>
<th>Special attributes / achievements</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

13. Details of all deputation postings (in descending order):

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Years (from to)</th>
<th>Post held</th>
<th>Organisation</th>
<th>Main areas of responsibilities in the post</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
14. Date of return to Cadre from last deputation:

15. Specify two broad domains for consideration of posting giving justification:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Domain Title</th>
<th>Fields of domain</th>
<th>Indicate choice 1,2 (in order of preference)</th>
<th>Justification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Postings at MoEF</td>
<td>Forestry</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Posting at Regional Offices</td>
<td>Wildlife</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Postings with Training Institutions</td>
<td>Forestry</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Posting under CSS (MoEF) in other Ministries</td>
<td>Wildlife</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Station:

Date:

Signature:

Name:

Ph/Mob:
**ANNEXURE-II**

**Part-II (to be filled in by the concerned State/UT Government)**

<table>
<thead>
<tr>
<th></th>
<th>Name of the applicant</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Cadre</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Year of allotment</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Date of superannuation</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Whether the officer is clear from vigilance angle</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Is there any disciplinary proceedings pending against the officer (only the cases where charge sheets have been served)</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Has the officer ever been reprimanded/ penalized or debarred from deputation. If so, the details thereof</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Whether original/copies (attested) of ACRs of last eight/five years enclosed</td>
<td></td>
</tr>
</tbody>
</table>

9. Central Deputation Reserve (in figures) as on date of sponsorship:

<table>
<thead>
<tr>
<th>Authorized</th>
<th>Filled</th>
<th>Gap</th>
</tr>
</thead>
</table>

10. State Deputation Reserve (in figures) as on date of sponsorship:

<table>
<thead>
<tr>
<th>Authorized</th>
<th>Filled</th>
<th>Gap</th>
</tr>
</thead>
</table>

11. It is certified that the particulars given above about the officer are correct and that in the event of the officer being selected for a posting under the CSS of the MoEF, the services of the officer shall be placed at the disposal of the Central Government.

<table>
<thead>
<tr>
<th>Name &amp; designation of the Head of the Forest Department of the State/UT or the Authorized Officer</th>
</tr>
</thead>
</table>

Date: 

Place: 

Signature of the officer concerned in the State Government/UT Government
CHECK LIST

1. Whether the application has been signed by the officer applying for deputation?

2. Whether Part II has duly been filled and signed by:
   (i) Head of Forest Department, Department of the State/UT or the Autonomous Offices. 
   (ii) Officer concerned in the State Government/UT Government.

3. Whether the original/duly attested APARS for the last eight years for IGF level posts and APARS for the last five years for DIGF/AIGF level posts is attached.

4. Whether State Government's Vigilance Clearance is enclosed.

5. Whether Updated Executive Record Sheet is enclosed.

   ****
Santosh Sarangi  
Joint Secretary  
Telefax: 23061818  
Email: santosh.sarangi@nic.in

D.O. No.T-49015/1/2017- Plant(A)

Dear Madam,

This Department is in the process of filling up the post of Secretary, Tea Board, Kolkata on transfer on deputation basis in the pay scale of PB-3 (Rs.15,600 – 39,100 + GP Rs.7,600/- as per 6th CPC). Officers of the IAS or any of the Central Services (Class-I) or the State Services (Class-I) with at least 9 years of service are eligible to apply for this post. The job profile involves handling of administrative issues within the Tea Board & Coordinating with different Ministries/Agencies of Central Government & State Governments. The vacancy is being circulated among the Ministries/Department of Central Govts./State Govts./UTs.

2. Considering the importance of the post, it will be appreciated if the State Governments could identify and urgently suggest names of willing persons having experience of at least 9 years and competence/exposure in the area of administration for consideration. A copy of Office Memorandum being circulated to all Ministries/Department of Govt. of India and State Governments is enclosed for necessary action.

With regards.

Yours sincerely

(Santosh Kumar Sarangi)

Encl: As above

Ms. Nalini Netto  
Chief Secretary  
Govt. of Kerala  
Secretariat Trivandrum  
Kerala – 695 001
OFFICE MEMORANDUM

Subject: Filling up of the post of Secretary, Tea Board, Kolkata in the pay scale of PB-3 (Rs.15,600-39,100 + GP Rs.7600/- (as per Sixth CPC) o "Transfer on Deputation" basis.

The undersigned is directed to say that it is proposed to fill up one post of Secretary, Tea Board, Kolkata in the pay scale of PB-3 (Rs.15,600-39,100 + G + Rs.7600/- as per Sixth CPC). The job requirements and experience required for the post are indicated in Annexure-I.

2. It is requested that applications of eligible and willing officers who could be relieved in the event of selection, in the enclosed proforms (Annexure-II) along with the following documents may please be forwarded within 60 days from the date of this O.M.

   (i) Complete and up-to-date confidential reports for the last five years, attested photostate copy thereof by an officer not below the rank of Under Secretary to the Govt. of India.

   (ii) Integrity Certificate.

   (iii) Details of minor or major penalties imposed during the last 9 years. (If no penalties have been imposed, it should be stated).

   (iv) Vigilance clearance.

Applications received after the last date or without the confidential reports and other relevant documents or otherwise found incomplete will not be considered.

3. The appointment will be on transfer on deputation basis. The period of deputation shall be 2 years which may be extended by one or more years.

(Signature)

(Anjali Anand)

Under Secretary to the Govt. of India
Tel: 011-23062510
To:

1. All Ministries/Departments of Govt. of India, New Delhi
2. All Chief Secretaries of State Governments/Union Territories
3. Estt. Officer & Addl. Secretary, Deptt. of Personnel and Training, North Block, New Delhi
4. The Technical Director, NIC, Department of Commerce along with a soft copy for uploading in the website of this Department.
5. Guard File

(Anjali Anand)
Under Secretary to the Govt. of India
Tel: 011-23061732
ANNEXURE-I

Name of the Post : Secretary, Tea Board, Kolkata

Scale of Pay : PB-3 Rs.15,600- 9,100+GP Rs.7600/- (as per Sixth CPC)

Method of Recruitment : Transfer on deputation:- Officers of the IAS or any of the Central Services, Class-I or the State Services, Class-I with at least 9 years of service.

Job Requirement : To exercise such of the functions as have been assigned in the Act and the rules and bye-laws made thereunder. He shall be responsible for the Secretariat work of the Tea Board and shall be in charge of the administration of the office of the Board under direction from Deputy Chairman or the Chairman.
ANNEXURE-II

BI-DATA

1. Name and address (in Block Letters): : 

2. Date of Birth : 

3. Date of retirement under Central/State: Government Rules : 

4. Educational Qualifications : 

5. Present Basic Pay : 

6. Service to which belong (Central Service / State Service) and Name of the Service (such as IAS/IRS) : 

7. Post held on regular basis with scale of pay and date of appointment thereto on regular basis. : 

8. Permanent post held with scale of pay and date of confirmation. : 

9. Details of Employment in chronological order, (enclose a separate sheet duly authenticated by your signature, if the space below is not sufficient). : 

<table>
<thead>
<tr>
<th>S.No</th>
<th>Officer/Institution/Organisation</th>
<th>Post held</th>
<th>From</th>
<th>To</th>
<th>Scale of pay and basic pay</th>
<th>Nature of duties</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

10. Total service rendered in class-I post : 


11. Nature of present employment
   i.e. whether ad-hoc or temporary
   or permanent

12. In case the present employment is held on deputation/contract basis,
   please state:
   (a) The date of initial appointment
   (b) Period of appointment of deputation/contract
   (c) Name of the present office/organization to which you belong.

13. Additional details about present employment

   Please state whether working under:
   (a) Central Govt.
   (b) State Govt.
   (c) Autonomous Organisation
   (d) Government Undertakings
   (e) Universities

14. Additional information, if any, which you would like to mention in support of your suitability for post.
   (Enclose a separate sheet, if the space is not sufficient).

15. Whether Belongs to SC/ST

   Signature of the Candidate

   Date: ____________________________
D.O. No.T-49015/1/2017- Plant(A)

25th August, 2017

Dear Madam,

This Department is in the process of filling up the post of Secretary, Tea Board, Kolkata on transfer on deputation basis in the pay scale of PB-3 (Rs.15,600 – 39,100 + GP Rs.7,600/- as per 6th CPC). Officers of the IAS or any of the Central Services (Class-I) or the State Services (Class-I) with at least 9 years of service are eligible to apply for this post. The job profile involves handling of administrative issues within the Tea Board & Coordinating with different Ministries/Agencies of Central Government & State Governments. The vacancy is being circulated among the Ministries/Department of Central Govts./State Govts./UTs.

2. Considering the importance of the post, it will be appreciated if the State Governments could identify and urgently suggest names of willing persons having experience of at least 9 years and competence/exposure in the area of administration for consideration. A copy of Office Memorandum being circulated to all Ministries/Department of Govt. of India and State Governments is enclosed for necessary action.

With regards.

Yours sincerely

(Santosh Kumar Sarangi)

Encl: As above

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Chief Secretary
Govt. of Kerala
Secretariat Trivandrum
Kerala – 695 001
F.No.T-49015/1/2017-Plant(A)
Government of India
Ministry of Commerce & Industry
Department of Commerce

*****

Udyog Bhawan, New Delhi
Dated: 30.08.2017

OFFICE MEMORANDUM

Subject: Filling up of the post of Secretary, Tea Board, Kolkata in the pay scale of PB-3 (Rs.15,600-39,100 + GP Rs.7600/-) as per Sixth CPC on “Transfer on Deputation” basis.

The undersigned is directed to say that it is proposed to fill up one post of Secretary, Tea Board, Kolkata in the pay scale of PB-3 (Rs.15,600-39,100 + GP Rs.7600/- as per Sixth CPC). The job requirements and experience required for the post are indicated in Annexure-I.

2. It is requested that applications of eligible and willing officers who could be relieved in the event of selection, in the enclosed proforma (Annexure-II) along with the following documents may please be forwarded within 60 days from the date of this O.M.

(i) Complete and up-to-date confidential reports for the last five years, attested photostate copy thereof by an officer not below the rank of Under Secretary to the Govt. of India.

(ii) Integrity Certificate.

(iii) Details of minor or major penalties imposed during the last 9 years. (If no penalties have been imposed, it should be stated)

(iv) Vigilance clearance.

Applications received after the last date or without the confidential reports and other relevant documents or otherwise found incomplete will not be considered.

3. The appointment will be on transfer on deputation basis. The period of deputation shall be 2 years which may be extended by one or more years.

(Anjali Anand)
Under Secretary to the Govt. of India
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To:-

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Tel: 011-23061732
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</tr>
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<tbody>
<tr>
<td><strong>Scale of Pay</strong></td>
<td>PB-3 Rs.15,600-39,100+GP Rs.7600/- (as per Sixth CPC)</td>
</tr>
<tr>
<td><strong>Method of Recruitment</strong></td>
<td>Transfer on deputation:- Officers of the IAS or any of the Central Services, Class-I or the State Services, Class-I with at least 9 years of service.</td>
</tr>
<tr>
<td><strong>Job Requirement</strong></td>
<td>To exercise such of the functions as have been assigned in the Act and the rules and bye-laws made thereunder. He shall be responsible for the Secretariat work of the Tea Board and shall be in charge of the administration of the office of the Board under direction from Deputy Chairman or the Chairman.</td>
</tr>
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</table>
ANNEXURE-II

BIO-DATA

1. Name and address (in Block Letters) : 

2. Date of Birth : 

3. Date of retirement under Central/State Government Rules : 

4. Educational Qualifications : 

5. Present Basic Pay : 

6. Service to which belong (Central Service / State Service) and Name of the Service (such as IAS/IRS) :

7. Post held on regular basis with scale of pay and date of appointment thereto on regular basis. :

8. Permanent post held with scale of pay and date of confirmation. :

9. Details of Employment in chronological order, (enclose a separate sheet duly authenticated by your signature, if the space below is not sufficient). :

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<th>From</th>
<th>To</th>
<th>Scale of pay and basic pay</th>
<th>Nature of duties</th>
</tr>
</thead>
</table>

10. Total service rendered in class-I post :
11. Nature of present employment: i.e. whether ad-hoc or temporary or permanent

12. In case the present employment is held on deputation/contract basis, please state:
   (a) The date of initial appointment
   (b) Period of appointment of deputation/contract
   (c) Name of the present office/organization to which you belong.

13. Additional details about present employment:

Please state whether working under:
   (a) Central Govt.
   (b) State Govt.
   (c) Autonomous Organisation
   (d) Government Undertakings
   (e) Universities

14. Additional information, if any, which you would like to mention in support of your suitability for post.
(Enclose a separate sheet, if the space is not sufficient).

15. Whether Belongs to SC/ST

Signature of the Candidate

Date:____________________