From
P.C. Koul,
Joint Secretary.

To
Chief Secretaries of all
State Governments and U.Ts. Administration.

Subject: Filling up posts of Additional Secretary and Joint Secretary in Lok Sabha Secretariat by transfer on deputation basis.

Madam/Sir,

It is proposed to fill up one post of Additional Secretary in Level 15 in the Pay Matrix (Provisional) [in the pay band of Rs.67000-79000 (HAG)(pre-revised)] and three posts of Joint Secretary in Level 14 in the Pay Matrix (Provisional) [Rs.37400-67000 (PB-4) plus Grade Pay Rs.10000(pre-revised)] in Lok Sabha Secretariat by transfer on deputation basis as per eligibility conditions prescribed in the R&CS Order No.PDA-1346/2016 dated 15.09.2016 (copy enclosed). The period of transfer on deputation shall be three years and the terms and conditions of the deputationists shall be governed by the relevant Orders on the Subject.

2. It is, therefore, requested to kindly forward the names of suitable and willing officers for the aforesaid posts from amongst the officers of your State Government alongwith their Annual Confidential Reports/Annual Performance Appraisal Reports for the last 05 years by 3rd October, 2016 for consideration by Hon’ble Speaker, Lok Sabha. While forwarding nominations, it may kindly be ensured that the officers are clear from vigilance angle and their integrity is certified.

Yours sincerely,

(P.C. KOUL)
JOINT SECRETARY
Tel.No. 23034440, 23035277
Fax No.23014611
e-mail: prabhatsk@nic.in

Encl: As above
LOK SABHA SECRETARIAT

PARLIAMENT HOUSE ANNEXE,
NEW DELHI – 110 001.

Dated the 15th September, 2016
Bhadrapada 24, 1938 (Saka)

RECRUITMENT AND CONDITIONS OF SERVICE ORDERS
No.PDA-1346/2016

Subject: Methods of Recruitment and Eligibility conditions for appointment to the posts of Additional Secretary and Joint Secretary in the Lok Sabha Secretariat.

In exercise of powers conferred under Rules 4(2) and 5 of the Lok Sabha Secretariat (Recruitment and Conditions of Service) Rules, 1955, the Speaker is pleased to make the following Order amending the R&CS Order No.PDA-903/96 dated 19th October, 1996 as amended from time to time:-

ORDER

1. Short title and commencement

   (i) This Order may be called the Lok Sabha Secretariat (Method of Recruitment and Qualifications for Appointment) Amendment Order, 2016.

   (ii) It shall come into force with effect from 9th September, 2016.

2. Amendment

   A. In the SCHEDULE, against the eligibility conditions for appointment to the post of Joint Secretary by transfer on deputation basis, the following shall be substituted:-

   "FOR TRANSFER ON DEPUTATION

   By selection from amongst:

   1. Officers belonging to All India Services/Central Services holding posts of Joint Secretary or equivalent in Level 14 in the Pay Matrix (Provisional) [Rs.37400-67000(PB-4) and Grade Pay Rs.10000 (pre-revised)] OR officers of these services who have been approved for appointment as Joint Secretaries by the respective Cadre Controlling Authorities.

   OR

   Officers belonging to All India Services/Central Services holding posts of Director or equivalent in Level 13 in the Pay Matrix (Provisional) [Rs.37400-67000(PB-4) and Grade Pay Rs.87000 (pre-revised)] with a minimum of five years services in the grade.

   ......2/-
2. Officers of the State Legislature Secretariats holding posts comparable to that of Joint Secretary in Government of India, that is, in Level 14 in the Pay Matrix (Provisional) [Rs. 37400-67000(PB-4) and Grade Pay Rs. 10000 (pre-revised)] OR Officers of these Secretariats who have been approved for appointment to the said posts on the said scales by their respective Cadre Controlling Authorities.

OR

Officers of the State Legislature Secretariats holding posts comparable to that of Director in Government of India, that is, in Level 13 in the Pay Matrix (Provisional) [Rs. 37400-67000(PB-4) and Grade Pay Rs. 8700 (pre-revised)] with a minimum of five years services in the grade.

The period of transfer on deputation shall not ordinarily exceed three years."

B. In the SCHEDULE, against the eligibility conditions for appointment to the post of Additional Secretary by transfer on deputation basis, the following shall be substituted:

"FOR TRANSFER ON DEPUTATION"

By selection from amongst:

1. Officers belonging to All India Services/Central Services holding posts of Additional Secretary or equivalent in Level 15 in the Pay Matrix (Provisional) [HAG scale of Rs. 67000-79000 (pre-revised)] OR officers of these services who have been approved for appointment as Additional Secretaries by the respective Cadre Controlling Authorities.

OR

Officers belonging to All India Services/Central Services holding posts of Joint Secretary or equivalent in Level 14 in the Pay Matrix (Provisional) [Rs. 37400-67000(PB-4) and Grade Pay Rs. 10000 (pre-revised)] with a minimum of five years services in the grade.

2. Officers of the State Legislature Secretariats holding posts comparable to that of Additional Secretary in the Government of India, that is, in Level 15 in the Pay Matrix (Provisional) [HAG scale of Rs. 67000-79000 (pre-revised)] OR Officers of these Secretariats who have been approved for appointment to the said posts on the said scales by their respective Cadre Controlling Authorities.

OR

Officers of the State Legislature Secretariats holding posts comparable to that of Joint Secretary in the Government of India, that is, in Level 14 in the Pay Matrix (Provisional) [Rs. 37400-67000(PB-4) and Grade Pay Rs. 10000 (pre-revised)] with a minimum of five years services in the grade.

The period of transfer on deputation shall not ordinarily exceed three years."

ANOOP MISHRA
SECRETARY GENERAL
F.No.23/22/2015/AN-I.

Copy to:

1. The Pay & Accounts Officer, Lok Sabha.
2. The DGACR, Concurrent Audit (P) Branch.
3. All Officers.
4. All Branches.

Dated the 15th September, 2016
Bhadrapada 24, 1938 (Saka)

(P.C.KOUL)
JOINT SECRETARY
To,

1. All Secretaries to the Govt. of India
2. All Chief Secretaries of the State Governments
3. Cadre Controlling Authorities of All India Services/Central Civil Services, Group-A.

Subject: Filling up of the post of Chairman, Securities and Exchange Board of India (SEBI), Mumbai on deputation/contract basis.

Sir/Madam,

Applications are invited for filling up the post of Chairman in the Securities Exchange Board of India (SEBI), Mumbai. The Chairman shall receive a consolidated pay package of Rs. 4,50,000/- per month as recommended by the Seventh Pay Commission and subsequently accepted by the Government vide Resolution dated 25th July, 2016.

2. The Chairman shall be a person of ability, integrity and standing who have shown capacity in dealing with problems relating to securities markets or have special knowledge or experience of law, finance, economics, accountancy, administration or in any other discipline, which in the opinion of the Central Government shall be useful to the Board.

3. Keeping in view the role and importance of SEBI as a regulator, it is desirable that persons with high integrity, eminence and reputation preferably with more than 25 years of professional experience and in the age group of 50 to 60 years may apply.

4. The terms and conditions of Service of the Chairman will be regulated by the Securities and Exchange Board of India (Terms and Conditions of Service of the Chairman and Members) Rules, 1992 as amended from time to time. The Chairman shall hold office for such period not exceeding 5 years and shall not hold office beyond 65 years of age, whichever is earlier. He is eligible for re-appointment.
5. The applications in respect of eligible officers/ eminent qualified persons, who are interested and can be spared in the event of selection may be forwarded duly verified/countersigned by the Head of Departments (where applicable) along with the following documents:

i. Up-to-date and complete ACR/APAR in original/attested photocopies of last five years.
ii. Integrity Certificate.
iii. Vigilance Clearance including certification that no disciplinary proceeding(s) or criminal proceeding(s) are either pending or contemplated against the officer concerned.
iv. List of major/minor penalties, if any, imposed on the candidate during the last ten years/ No penalty certificate.

6. The applications of candidates received without the ACR/APAR (wherever applicable) or which do not contain complete information or received after the due date shall not be entertained. The candidates who volunteer to be considered will not be allowed to withdraw their names later.

7. The appointment shall be made by the Central Government on recommendation of the Financial Sector Regulatory Appointments Search Committee (FSRASC) as provided in the SEBI (Terms and Conditions of Service of the Chairman and Members) Rules, 1992. It may, however, be noted that the FSRASC is free to identify and recommend any other person also, on the basis of merits, who has not applied for the post.

8. Application in the proforma annexed should be forwarded through proper channel so as to reach to the undersigned in the Department of Economic Affairs, Ministry of Finance, Room No. 57, North Block, New Delhi -110001 on or before 21st October, 2016.

Enclosure: As above.

Yours faithfully,

(Dr. Renuka Mishra)
Director (RE)
Tel. No.23092594
BIO-DATA PROFORMA

Application for the post of Chairman, Securities & Exchange Board of India, Mumbai

1. Name in Block Letters
2. Date of Birth
3. Present Post held & Service
4. Whether Cadre or Ex-cadre post
5. Present pay and scale of pay
6. Complete Postal Address
   i) Permanent Address
   ii) Present Address
7. Educational & Professional Qualifications
8. Details of experience and brief Service particulars
9. Please state whether you meet the requirements of the post
10. Additional information, if any.

(Signature of the Applicant)

Date:
Place:

TO BE FILLED BY THE EMPLOYER

Certified that the particulars furnished by Shri/Smt/Ms _______________ who is working as _______________ in this Organization are correct and no vigilance case is pending /contemplated against him/her.

Signature
Designation