GOVERNMENT OF INDIA
NORTH EASTERN COUNCIL SECRETARIAT
MINISTRY OF DEVELOPMENT OF NORTH EASTERN REGION
NONGRIM HILLS::SHILLONG – 793 003.

No. NEC/ADM/121/80 Vol. IV

Dated: Shillong, the 29th July, 2016

To

As per list.

Sub: Advertisement/Vacancy Circular for filling up 2 (two) posts of Staff Car Driver (Ordinary Grade) on deputation basis in NEC Secretariat, Shillong.

Sir,

With reference to the subject cited above, I am directed to enclose herewith a copy of the advertisement No. NEC/ADM/121/80 Vol. IV dtd. 09/07/2016 for the above mentioned post proposed to be filled up on deputation basis. This advertisement/Vacancy circular may please be widely circulated in your Organization. This advertisement is also being published in the Employment News shortly.

Applications of eligible and willing candidates may be forwarded to the undersigned within 60 days from the date of publication of the advertisement in the Employment News.

Enclo.: As stated above.

Yours faithfully,

(E. Swer)
Director (Adminn.)
North Eastern Council Secretariat,
Shillong-3
GOVERNMENT OF INDIA  
NORTH EASTERN COUNCIL SECRETARIAT  
MINISTRY OF DEVELOPMENT OF NORTH EASTERN REGION  
NONGRIM HILLS: SHILLONG - 793 003.

Advertisement No. NEC/ADM/121/80 Vol. IV  
Dated: Shillong, the 29 July, 2016

The North Eastern Council Secretariat is looking for the services of suitable officers for filling up 2 (two) posts of **Staff Car Driver (Ordinary Grade)** on deputation basis in the PB-I Rs. 5200-20200/- plus Grade Pay of Rs. 1900/- (pre-revised, i.e., 6th CPC). The details of the post are as under:

<table>
<thead>
<tr>
<th></th>
<th>Method of Recruitment and Eligibility Criteria</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>By deputation from persons holding post of Staff Car Driver or equivalent in the Central/State Government/Union Territory Administration or Government Departments/Central/State Public Sector Undertakings/Universities.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Period of deputation and maximum age limit for the post.</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.</td>
<td><strong>Note:</strong> Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of the Central Government, shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing of receipt of applications.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Job requirement/Duties and Responsibilities of the post</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.</td>
<td>(a) He shall drive the official vehicle allotted to him.</td>
</tr>
<tr>
<td></td>
<td>(b) He shall also look after the maintenance of the vehicle.</td>
</tr>
<tr>
<td></td>
<td>(c) He should locate faults and rectify minor running defects in the vehicle.</td>
</tr>
<tr>
<td></td>
<td>(d) He should clear carburetor, plug, etc.</td>
</tr>
<tr>
<td></td>
<td>(e) He shall change wheels and correctly inflate tyres of the vehicle.</td>
</tr>
</tbody>
</table>

The pay and other terms and conditions of deputation will be regulated in accordance with DOPT 0.M. No. 6/8/2009-Estt. (Pay-II) dated 17.06.2010 as amended from time to time. Cadre authorities/Head of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on deputation basis immediately so as to reach the Director (Admn.) within 60 days from the date of publication of this advertisement in the Employment News. For Curriculum Vitae (Annexure-I) and other details, the candidates are advised to visit and download from the NEC website [http://necouncil.gov.in](http://necouncil.gov.in).

**Note:** The candidates applying for the post would not be allowed to withdraw their candidature subsequently.

**LIST OF ENCLOSURES TO BE ACCOMPANIED WITH THE APPLICATION/CERTIFICATE TO BE GIVEN BY THE OFFICE/DEPARTMENT WHILE FOWARDING THE APPLICATION:**

1. Application in prescribed format - Annexure-1 duly completed, signed by the candidate and countersigned by the Cadre/Appointing authority.
2. Attested copies of ACRs/APARs for the last five (5) years duly attested on each page with seal by an officer of the rank of Under Secretary to the Govt. of India or equivalent.
3. Integrity Certificate.
4. Vigilance Clearance Certificate.
5. Major or minor penalty certificate for the last 10 years of his/her service.
6. A certificate to the effect that the particulars furnished by the applicant have been verified and found correct as per service records.
7. Cadre Clearance Certificate stating that in the event of selection, the Cadre Controlling Authority will release the official to join the new post/assignment.

(E. Swer)  
Director (Admn.)  
NEC Secretariat, Nongrim Hills, Shillong: 793003  
Ph. No.: 0364-2522647
# CURRICULUM VITAE PROFORMA

1. Name and address (in block letters): 

2. Date of birth (in Christian era): 

3. Date of retirement under Central/State Govt. rules: 

4. Educational qualifications: 

5. Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same):

<table>
<thead>
<tr>
<th>Qualification/experience required</th>
<th>Qualification/experience possessed by the officer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Essential</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Desired</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
</tr>
</tbody>
</table>

6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post: 

7. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient:

<table>
<thead>
<tr>
<th>Office/Instit./Orgn.</th>
<th>Post Held</th>
<th>From</th>
<th>To</th>
<th>Scale of pay and basic pay</th>
<th>Nature of duties</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

8. Nature of present employment i.e., ad-hoc or temporary or quasi-permanent or permanent: 

9. In case the present employment is held on deputation/contract basis, please state:

(a) The date of initial appointment: 

(b) Period of appointment on deputation/contract: 

(c) Name of the parent office/organization to which you belong:
### Additional details about present employment.
Please state whether working under -
(indicate the name of your employer against the relevant column)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>(a)</td>
<td>Central Govt.</td>
</tr>
<tr>
<td>(b)</td>
<td>State Government</td>
</tr>
<tr>
<td>(c)</td>
<td>Autonomous Organizations</td>
</tr>
<tr>
<td>(d)</td>
<td>Government Undertakings</td>
</tr>
<tr>
<td>(e)</td>
<td>Universities</td>
</tr>
<tr>
<td>(f)</td>
<td>Others</td>
</tr>
</tbody>
</table>

### Are you in Revised Scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised pay scale.

### Total emoluments per month now drawn

### Additional information, if any, which you would like to mention in support of your suitability for the post.
(Note: Enclose a separate sheet, if the space is insufficient).

### Whether belongs to SC/ST.

### Remarks

---

I have carefully gone through the Vacancy Circular/Advertisement and I am well aware that Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Select Committee at the time of selection for the post.

**Date**

**Signature of the candidate**

**Address**

---

Countersigned (Employer with seal and date)
CADRE CLEARANCE CERTIFICATE

In the event of selection of Shri/Smti ______________________, he/she will be relieved to join the post of Staff Car Driver (Ordinary Grade) in the North Eastern Council Secretariat, Shillong on deputation basis.

Signature :
Designation of :
Competent Authority :

VIGILANCE CLEARANCE CERTIFICATE

Certified that no vigilance case is pending or contemplated against Shri/Smti ______________________.

Signature :
Designation of :
Competent Authority :

MAJOR/MINOR PENALTIES REPORT

Certified that there is no major or minor penalties imposed on Shri/Smti ______________________ during last 10 years.

Signature :
Designation of :
Competent Authority :

INTEGRITY CERTIFICATE

Service particulars of Shri/Smti ______________________ have been carefully scrutinized and it is certified that there is no doubt of his/her integrity.

Signature :
Designation of :
Competent Authority :
List of addressees:-

1. The Postmaster General, NE Circles, Shillong.
2. The Chief General Manager, NE Telecom Circle, Shillong.
3. The Accountant General, Assam, Shillong.
4. The Accountant General, Meghalaya, Mizoram and Arunachal Pradesh, Shillong.
5. The Accountant General, Nagaland, Kohima.
6. The Accountant General, Manipur, Imphal.
7. The Accountant General, Sikkim, Gangtok.
8. The Accountant General, Tripura, Agartala.
9. The Director General, Assam Rifles, Shillong.
10. The Deputy Director General, G.S.I., Shillong.
11. The Inspector General, B.S.F., Shillong.
14. The Deputy Director, Botanical Survey of India, Shillong.
15. The Deputy Director, Zoological Survey of India, Shillong.
16. The Deputy Director, National Sample Survey, Shillong.
17. The Deputy Director, Census Operations, Meghalaya, Shillong.
18. The Deputy Director, Census Operations, Arunachal Pradesh, Govt. of India, A.P. Secretariat Building, Shillong.
19. The Chief Engineer, M.E.S., Shillong.
20. The Garrison Engineer, M.E.S., Rilbong, Shillong.
21. The Regional Director (MMT), Director of Field Publicity, Ministry of Information and Broadcasting, Shillong.
23. The Principal Secretary, General Administration Department, Government of Delhi, Delhi.
24. The Secretary, General Administration Department/P&AR, Government of Chandigarh, Chandigarh.
25. The Secretary, General Administration, Government of Andaman & Nicobar Islands, Port Blair.
27. The Secretary, Department of Personnel and Administrative Reforms, Government of Dadra and Nagar Haveli, Silvassa.
28. The Secretary, Department of Personnel and Administrative Reforms, Government of Daman and Diu, Daman.
29. The Special Secretary, Department of Personnel and Administrative Reforms, Government of Puducherry, Puducherry.
30. The Chief Secretary, Department of Personnel and Administrative Reforms, Government of Manipur, Imphal.
31. The Chief Secretary, General Administration Department, Government of Tripura, Agartala.
32. The Chief Secretary, General Administration Department, Government of Odisha, Bhubaneswar.
33. The Chief Secretary, General Administration Department, Government of Gujarat, Gandhinagar.
34. The Chief Secretary, General Administration Department, Government of Rajasthan, Jaipur.
35. The Chief Secretary, General Administration, Government of Haryana, Chandigarh.
36. The Chief Secretary, General Administration Department, Government of Jammu & Kashmir, Srinagar.
37. The Principal Secretary, Personnel & A. R. (A) and (B) Department, Government of Meghalaya, Shillong.
38. The Principal Secretary, Department of Personnel and Administrative Reforms, Government of Nagaland, Kohima.
39. The Principal Secretary, Personnel and Administrative Reforms, Government of West Bengal, Kolkata.
41. The Principal Secretary, General Administration Department, Government of Maharashtra, Mumbai.
42. The Principal Secretary, General Administration Department, Government of Bihar, Patna.
43. The Principal Secretary (GPM and AR), Government of Andhra Pradesh, Hyderabad.
44. The Principal Secretary, General Administration Department, Government of Uttar Pradesh, Lucknow.
45. The Principal Secretary, General Administration, Government of Tamil Nadu, Chennai.
46. The Principal Secretary, Department of Personnel and Administrative Reforms (AR), Government of Karnataka, Bengaluru.
47. The Principal Secretary, General Administration Department, Government of Madhya Pradesh, Bhopal.
48. The Principal Secretary, Department of Personnel, Administrative Reforms and Raj Bhasa, Government of Jharkhand, Ranchi.
49. The Secretary, General Administration Department, Government of Assam, Dispur.
50. The Secretary, Department of General Administration, Government of Mizoram, Aizawl.
51. The Secretary, General Administration Department, Government of Arunachal Pradesh, Itanagar.
52. The Secretary, Department of Personnel, Government of Sikkim, Gangtok.
53. The Secretary, General Administration Department, Government of Kerala, Thrivunnanthapuram.
54. The Secretary, General Administration Department, Government of Punjab, Chandigarh.
55. The Secretary, General Administration Department, Government of Himachal Pradesh, Shimla.
56. The Secretary, General Administration Department, Government of Goa, Panaji.
57. The Secretary, General Administration Department, Government of Uttarakhand, Dehradun.
58. The Secretary, General Administration Department/P&AR, Government of Telangana, Hyderabad.
59. The Chief Engineer, P.W.D., Assam, Guwahati/ Meghalaya, Shillong/ Arunachal Pradesh, Itanagar/ Manipur, Imphal/ Mizoram, Aizawl/ Nagaland, Kohima/Tripura, Agartala/ Sikkim, Gangtok.
60. The Director, Agriculture, Govt. of Assam, Guwahati/ Meghalaya, Shillong/ Arunachal Pradesh, Itanagar/ Manipur, Imphal/ Mizoram, Aizawl/ Nagaland, Kohima/ Tripura, Agartala/ Sikkim, Gangtok.
61. The Director, Information and Public Relations, Assam, Dispur/ Meghalaya, Shillong/ Arunachal Pradesh, Naharlagun/ Manipur, Imphal/ Mizoram, Aizawl/ Nagaland, Kohima/ Tripura, Agartala/ Sikkim, Gangtok.
62. The Chief Conservator of Forests, Assam, Guwahati/ Meghalaya, Shillong/ Arunachal Pradesh, Itanagar/ Manipur, Imphal/ Mizoram, Aizawl/ Nagaland, Kohima/ Tripura, Agartala/ Sikkim, Gangtok.
63. The Director of Supply, Assam, Guwahati/ Meghalaya, Shillong/ Arunachal Pradesh, Itanagar/ Manipur, Imphal/ Mizoram, Aizawl/ Nagaland, Kohima/ Tripura, Agartala/ Sikkim, Gangtok.
64. The Director of Industries, Assam, Guwahati/ Meghalaya, Shillong/ Arunachal Pradesh, Itanagar/ Manipur, Imphal/ Mizoram, Aizawl/ Nagaland, Kohima/ Tripura, Agartala/ Sikkim, Gangtok.
65. The Director of Technical Education, Assam, Guwahati/ Meghalaya, Shillong/ Arunachal Pradesh, Itanagar/ Manipur, Imphal/ Mizoram, Aizawl/ Nagaland, Kohima/ Tripura, Agartala/ Sikkim, Gangtok.
66. The Registrar of Co-operative Societies, Assam, Guwahati/ Meghalaya, Shillong/ Arunachal Pradesh, Naharlagun/ Manipur, Imphal/ Mizoram, Aizawl/ Nagaland, Kohima/ Tripura.
   Agartala/ Sikkim, Gangtok.
67. The Chief Engineer, Rural Works Department, Arunachal Pradesh, Itanagar.
68. The Registrar, North Eastern Hill University, Umshiling, Shillong-793022, Meghalaya.
69. The Registrar, Central Agricultural University, Iroisemba, Imphal – 795001, Manipur.
70. The Registrar, Rajiv Gandhi University, Rozi Hills, Doimukh, Itanagar – 791112, Arunachal Pradesh.
71. The Registrar, Tezpur University, Tezpur, Assam.
72. The Registrar, Assam University, Silchar - 788011, Assam.
73. The Registrar, Mizoram University, Aizwal – 796012, Mizoram.
74. The Registrar, Nagaland University, H.Q. Lumami, Kohima – 797001, Nagaland.
75. The Registrar, Manipur University, Canchipur Imphal – 795003, Manipur.
76. The Registrar, Sikkim University, Gangtok, Sikkim.
77. The Registrar, Tripura University, Suryamaninagar Tripura West – 799130, Tripura.
78. The Registrar, Assam Agricultural University, Jorhat, Assam.
79. The Registrar, Dibrugarh University, Dibrugarh, Assam.
80. The Registrar, Gauhati University, Guwahati, Assam.
81. The Registrar, Sikkim-Manipal University of Health Medical & Technological Sciences, 5th Mile, Tadong 737103, Sikkim.
82. PSA, NIC-NEC Secretariat, Shillong for uploading the advertisement in the official website of NEC.
83. Notice Board.

(E. Swer)
Director (Admin.)
OFFICE MEMORANDUM

Subject: Filling up of posts in Competition Commission of India on deputation basis.

The Competition Commission of India invites applications for filling up of various posts as mentioned below on deputation on foreign service terms. The details of the posts along with eligibility criteria, educational qualification/experience etc. required for each category of the posts, together with the period of initial deputation are given in the enclosed Annexures I & II.

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name of posts</th>
<th>No. of posts @</th>
<th>Pay Band &amp; Grade Pay (Pre-revised)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Professional Staff:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.</td>
<td>Director</td>
<td>05</td>
<td>Rs.37,400 - 57,000 + Rs.8,900</td>
</tr>
<tr>
<td>2.</td>
<td>Joint Director</td>
<td>10</td>
<td>Rs.37,400 - 67,000 + Rs.8,700</td>
</tr>
<tr>
<td>3.</td>
<td>Deputy Director</td>
<td>11</td>
<td>Rs.15,600 - 39,100 + Rs.7,600</td>
</tr>
<tr>
<td>B. Support Staff:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Dy. Director</td>
<td>02</td>
<td>Rs.15,600 - 39,100 + Rs.7,600</td>
</tr>
<tr>
<td>5.</td>
<td>Asstt. Director</td>
<td>02</td>
<td>Rs.15,600 - 39,100 + Rs.6,600</td>
</tr>
<tr>
<td>6.</td>
<td>PPS</td>
<td>01</td>
<td>Rs.15,600 - 39,100 + Rs.6,600</td>
</tr>
<tr>
<td>7.</td>
<td>Private Secretary</td>
<td>01</td>
<td>Rs.9,300 - 34,800 + Rs.4,600</td>
</tr>
</tbody>
</table>

@ The vacancies are liable to change without notice.

2. Applicants must be employees of Central or State Governments, Governments Companies or Autonomous Bodies or Regulatory Authorities or Universities or Academic or Research or Judicial Institutions etc. of Central/State Governments.

3. The appointment on deputation basis in CCI will be governed by the instructions issued by the Department of Personnel and Training vide O.M. No.6/8/2009-Estt. (Pay II) dated 17.06.2010, as amended from time to time. The maximum age limit for appointment on deputation basis shall be not exceeding 56 years as on the closing date of receipt of applications by CCI. The Commission reserves the right not to fill up any or all the above vacancies.

4. Apart from basic pay and grade pay, the post carries DA, HRA and Transport Allowance etc. as per the rates applicable to the Central Government employees from time to time. Medical reimbursement is admissible as per the CCI service rules. This is in lieu of CGHS benefits which are not admissible to the employees of CCI. The CCI is an eligible office for allotment/retention of Government Accommodation from General Pool.

5. The application in the prescribed pro-forma (Annexure-III), complete in all respects may be sent to the undersigned at the address indicated above, through proper channel latest by 22nd September, 2016.

6. This may kindly be given wide publicity.

Vijay Malhotra  
Deputy Director (HR)

Encl: as above

To
1. The Secretary, Ministry of Corporate Affairs, 5th Floor, A-Wing, Shastri Bhawan, New Delhi.
2. The Establishment Officer & Additional Secretary, Department of Personnel and Training, North Block, New Delhi – 110001, with the request to kindly get this O.M. placed on the DOPT website.
3. All the Ministries/Departments/Organizations of the Govt. of India/State Govts./Union Territories/Universities/High Courts/Supreme Court/Autonomous/Statutory Bodies as per list.
<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of Post &amp; Stream, Pay Band and GP</th>
<th>Qualification Requirements</th>
<th>No. of Posts/ (Period of deputation)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Director (Law) PB4+ GP Rs.8900</td>
<td><strong>Essential:</strong> Officers of the All India Services/Central Civil Services Group ‘A’ or Indian Law Service or Indian Company Law Service or Autonomous Organisations or Regulatory Authorities or Universities or Academic or Research or judicial Institutions having Bachelor’s Degree in Law from a recognised university and working in analogous post or grade or four years experience in the grade pay of Rs.8700 or ten years in the grade pay of Rs.7600 or equivalent. <strong>Desirable:</strong> Experience in Competition Law.</td>
<td>02 (Deputation tenure for one of the post will be 03 years and for the other it will be 1 year in the first instance)</td>
</tr>
<tr>
<td>2.</td>
<td>Director (Economics) PB4+ GP Rs.8900</td>
<td><strong>Essential:</strong> Officers of the All India Services or Central Civil Services Group ‘A’ or Indian Economic Service or Autonomous Organisations or Regulatory Authorities or Universities or Academic or Research Institutions etc. having a Master’s Degree in Economics and working in analogous post or grade or four years experience in the grade pay of Rs.8700 or ten years in the grade pay of Rs.7600 or equivalent. <strong>Desirable:</strong> Experience in Competition Law.</td>
<td>02 (Deputation tenure for one of the post will be 03 years and for the other it will be 2 years in the first instance)</td>
</tr>
<tr>
<td>3.</td>
<td>Director (FA) PB4+ GP Rs.8900</td>
<td><strong>Essential:</strong> Officers of the All India Services or Central Civil Services Group ‘A’ or Autonomous Organisations or Regulatory Authorities or Universities or Academic or Research Institutions etc. having a Master’s Degree in Commerce or Master’s Degree in Business Administration(Finance) or Chartered Accountant or Company Secretary or Cost Accountant and working in analogous post or grade or four years experience in the grade pay of Rs.8700 or ten years in the grade pay of Rs.7600 or equivalent. <strong>Desirable:</strong> Experience in Financial Analysis related to Competition Issues.</td>
<td>01 (03 years in the first instance)</td>
</tr>
<tr>
<td>4.</td>
<td>Joint Director (Law) PB4+ GP Rs.8700</td>
<td><strong>Essential:</strong> Officers of the All India Services/ Central Civil Services Group ‘A’/Indian Law Service/ Indian Company Law Service / Autonomous (Central /State Government) Organisations/ Regulatory Authorities/ Universities, Academic/Research / Judicial Institutions etc. having Degree in Law from a recognised university and working in analogous post or grade or six years in the grade pay of Rs.7600 or ten years in the grade pay of Rs.6600 or equivalent. <strong>Desirable:</strong> Experience in Competition Law.</td>
<td>04 (Deputation tenure for one of the post will be 03 years and for the other three posts it will be 1 year in the first instance)</td>
</tr>
<tr>
<td>No.</td>
<td>Position</td>
<td>Essential:</td>
<td>Desirable:</td>
</tr>
<tr>
<td>-----</td>
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<td>-------------------------------------------------------------------------------------------------</td>
<td>-----------------------------------------</td>
</tr>
<tr>
<td>5.</td>
<td>Joint Director (Economics)</td>
<td>Officers of the All India Services or Central Civil Services Group 'A' or Indian Economic Service/Indian Statistical Service/ Autonomous Organisations or Regulatory Authorities/ Universities/Academic/Research Institutions etc. with Master's Degree in Economics/ Statistics and working in analogous posts/grade or six years in the grade pay of Rs. 7600 or ten years in the grade pay of Rs. 8600 or equivalent.</td>
<td>Experience in Competition Economics.</td>
</tr>
<tr>
<td>6.</td>
<td>Joint Director (Financial Analysis)</td>
<td>Officers of the All India Services or Central Civil Services Group 'A'/ Autonomous Organisations/ Regulatory Authorities/Universities/Academic/Research Institutions with a Master’s Degree in Commerce/ Master’s Degree in Business Administration (Finance)/Chartered Accountant/Company Secretary/Cost and Works Accountant and working in analogous posts/grade or six years in the grade pay of Rs. 7600 or ten years in the grade pay of Rs. 8600 or equivalent.</td>
<td>Experience in Financial Analysis related to Competition Issues.</td>
</tr>
<tr>
<td>7.</td>
<td>Deputy Director (Law)</td>
<td>Officers from the All India Services / Central Civil Services Group 'A'/ Indian Law Service/ Indian Company Law Service/Autonomous Organisations/ Regulatory Authorities/Universities/Academic/Research/Judicial Institutions etc. having Bachelor's Degree in Law from a recognised university and working in analogous post/grade or five years service in the Grade pay of Rs. 6600 or equivalent.</td>
<td>Experience in Competition Law.</td>
</tr>
<tr>
<td>8.</td>
<td>Deputy Director (Economics)</td>
<td>Officers from the All India Services / Central Civil Services Group 'A'/ Indian Economics Service/ Indian Statistical Service/ Autonomous Organisations/ Regulatory Authorities/Universities/Academic/Research Institutions etc. with a Master's Degree in Economics/Statistics and working in analogous post/grade or five years service in the grade pay of Rs. 6600 or equivalent.</td>
<td>Experience in Competition Law.</td>
</tr>
<tr>
<td>9.</td>
<td>Deputy Director (Financial Analysis)</td>
<td>Officers from the All India Services/Central Civil Services Group 'A'/Autonomous Organisations/ Regulatory Authorities/Universities/Academic/Research Institutions etc. with a Master's Degree in Commerce/Master's Degree in Business Administration with Finance and accounts/Chartered Accountant/Company Secretary/Cost and Works Accountant and working in analogous post/grade or five years service in the grade pay of Rs. 6600 or equivalent.</td>
<td>Experience in Competition Law.</td>
</tr>
</tbody>
</table>
## Qualification for Deputation - Support Staff

### Sl. No | Name of Post & Stream | Qualification Requirements | No. of Posts/ (Period of Deputation)*
--- | --- | --- | ---
1. | Deputy Director (Corporate Services) PB-3 + GP Rs.7600 | **Essential:** Officers having Bachelor’s Degree or equivalent in any discipline from a recognised university and working in analogous post/grade or five years experience in the grade pay of Rs.6600 or equivalent in the relevant field (Establishment/Personnel Management/Secretarial Practices/Administration). **Desirable:** Higher qualification and experience will be given preference. | 02 |
2. | Assistant Director (Corporate Services) PB-3 + GP Rs.6600 | **Essential:** Officers having Bachelor’s Degree or equivalent in any discipline from a recognised university and working in analogous post/grade or five years experience in the grade pay of Rs.5400 or six years in the grade pay of Rs.4800 or Seven years in the grade pay of Rs.4600 or ten years in the grade pay of Rs.4200 or equivalent in the relevant field (Establishment/Personnel Management/Secretarial Practices/Administration). **Desirable:** Higher qualification and experience will be given preference. | 01 |
3. | Assistant Director (Library Services) PB-3 + GP Rs.6600 | **Essential:** Officers having Bachelor’s Degree in Library Science and working in analogous post/grade or five years experience in the grade pay of Rs.5400 or six years in the grade pay of Rs.4800 or seven years in the grade pay of Rs.4600 or ten years in the grade pay of Rs.4200 or equivalent. | 01 |
4. | Principal Private Secretary PB-3 + GP Rs.6600 | **Essential:** Officers of the Central Government or the State Governments or the Public Sector Units or Autonomous Organizations holding analogous post on regular basis or holding the post of Private Secretary with five years’ Service in the grade pay of Rs.5400 or Six years in the grade pay of Rs.4800 or Seven years in the grade pay of Rs.4600 or ten years in the grade pay of Rs.4200 or equivalent. | 01 |
<table>
<thead>
<tr>
<th></th>
<th>Private Secretary</th>
<th>Essential:</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.</td>
<td>PB 2 + GP Rs.4600</td>
<td>Officers holding the post of Stenographer under the Central Government or State Government or Public Sector Undertaking or Autonomous Organisation or Regulatory Body and: (i) holding analogous posts on regular basis in the parent cadre or department; or (ii) Stenographers Grade-I in the Pay Band 2 (Rs.9300-34800) with grade Pay of Rs.4200 with five years regular service in the grade.</td>
</tr>
</tbody>
</table>

*Note: The period of deputation in respect of all the above posts will be 03 years in the first instance.*
**FORMAT OF APPLICATION**

1. Name in Full (IN BLOCK LETTERS)

2. Post Applied For (Separate applications are to be sent for different posts)

3. Date of Birth (DD/MM/YYYY)

4. Date of superannuation (DD/MM/YYYY)

5. Service to which you belong

6. Office address with Telephone No.

7. Residential Address with Telephone No.

8. Present post held, along with present Basic Pay with Pay Scale/Pay Band and Grade Pay of the post held

9. Educational Qualification (Matric onwards):  

<table>
<thead>
<tr>
<th>Exam Passed</th>
<th>Name of University / Institute / Board</th>
<th>Year of Passing</th>
<th>Duration of Course</th>
<th>Subjects</th>
<th>Percentage of Marks ( Mention Distinction, if any)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>
10. Please state clearly whether in the light of entries made below, you meet the requisite Essential qualifications and work experience required for the post (If any qualification has been treated a equivalent to the one prescribed in the rule, state the authority for the same)

<table>
<thead>
<tr>
<th>Qualification/Experience required</th>
<th>Qualification/Experience possessed by</th>
</tr>
</thead>
<tbody>
<tr>
<td>Essential:</td>
<td>Essential:</td>
</tr>
<tr>
<td>A) Qualification</td>
<td>A) Qualification</td>
</tr>
<tr>
<td>B) Experience</td>
<td>B) Experience</td>
</tr>
<tr>
<td>Desirable</td>
<td>Desirable</td>
</tr>
<tr>
<td>A) Qualification</td>
<td>A) Qualification</td>
</tr>
<tr>
<td>B) Experience</td>
<td>B) Experience</td>
</tr>
</tbody>
</table>

11. Details of employment in chronological order) If needed, enclose a separate sheet duly authenticated by your signature in the format given below:

<table>
<thead>
<tr>
<th>Name of Office/Inst/Organisations</th>
<th>Post Held (Designation)</th>
<th>Period of service</th>
<th>Nature of Appointment (Regular/Ad-hoc/Deputation)</th>
<th>Scale of Pay/Pay Band and Grade Pay#</th>
<th>Nature of Duties</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>From</td>
<td>To</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

12. Details of experience in chronological order, if any, of handling investigation/ enforcement of any economic/regulatory law dealing with regulation/investigation and experience in Competition Law/Matters (Mention the name of the Economic Laws etc. & specify number of years of such experience):

13. Nature of present employment i.e. Permanent / Ad-hoc / Temporary

14. In case the present employment is held on deputation, please state:
   a) The date of initial appointment.
<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>e) Name of the parent office /organisation</td>
<td></td>
</tr>
<tr>
<td>15.</td>
<td>Details of training undergone:</td>
</tr>
<tr>
<td>16.</td>
<td>Details of proficiency in computer:</td>
</tr>
<tr>
<td>17.</td>
<td>Any other information, applicant wants to furnish:</td>
</tr>
<tr>
<td>18.</td>
<td>Please state briefly how you find yourself best suitable for the post applied for:</td>
</tr>
</tbody>
</table>

Applicants not holding the post in the Pay Band / Grade Pay pertaining to Central Government should indicated the equivalence of the pay scale viz-a-viz the Central Government’s pay scales.

I have carefully gone through the vacancy circular / advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post. It is also certified that the information furnished above is correct and true to the best of my knowledge. In the event of my selection I shall abide by the terms and conditions of services attached to the post.

(Signature)

Place: 

Name: 

Date: 
(Certificate to be furnished by the Employer/Head of office/ Forwarding authority)

Certified that the information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in vacancy circular. If selected, he/she will be relieved immediately.

2. It is also certified:-

(i) That there is no vigilance / disciplinary case or criminal case pending or contemplated against Shri / Smt./Ms.

(ii) That his / her integrity is certified

(iii) That his / her CR / APAR dossier in original is enclosed / photocopies of the ACRs/APAR for the last five years duly attested by an officer of the rank of Under Secretary to the Govt. of India or above, are enclosed.

(iv) That no major / minor penalty has been imposed on him / her during that last ten years or A list of major / minor penalties imposed on him / her during the last ten years is enclosed (as the case may be).

(v) That the cadre controlling authority has no objection to the consideration of the applicant for the post mentioned in this advertisement

Signature

Name and Designation

Tel. No.

Place:

Date:

List of enclosures:

1.

2.

3.

4.

5.