No. I-21023/30/2015-IPS.III
भारत सरकार/ Government of India
मुख्य मंत्रालय/ Ministry of Home Affairs

North Block, New Delhi-1,
Dated, the 3rd September, 2015

To
The Chief Secretary(s)
All State Governments
(Except Arunachal Pradesh, Goa, Mizoram & UTs)

Subject: Recruitment of Director of the Office of Legal Affairs (OLA) at INTERPOL.

Sir,

I am directed to say that INTERPOL has circulated the post of Director of the Office of Legal Affairs (OLA) at INTERPOL. A vacancy circular reference No. INT00335 dated 23.07.2015 containing all details is uploaded on the Ministry of Home Affair’s website. However, relevant extracts of said vacancy circular are enclosed for information.

2. The State Governments are, requested to sponsor the names of eligible and willing IPS officers to this Ministry within fortnight, if any. While sending the nominations it may please be ensured that the officers are clear from vigilance angle and have completed the required ‘cooling off’ / debarment period wherever applicable. Officer must apply on-line on the INTERPOL website as mentioned in attached circular. No direct application will be entertained.

Yours faithfully,

(Mukesh Sawhney)
Under Secretary to the Govt. of India
Tel No. 23094038

Copy to:-

1. The DGP of all States except Arunachal Pradesh, Goa, Mizoram and UTs.
2. The Under Secretary (UTS-I), New Delhi – for similar action.
3. Chiefs of CAPFs.
4. CBI, National Central Bureau- India, 5-B, 6th Floor, CGO Complex, Lodhi Road, New Delhi – w.r.t. their ID No. IP-16/6/2015/214 dated 07.08.2015.
5. SO (IT), MHA – for uploading on MHA’s website.

(Mukesh Sawhney)
Under Secretary to the Govt. of India
Circular

To: The Heads of the National Central Bureaus
    The national Chiefs of Police (c/o the Heads of the National Central Bureaus)
From: The Secretary General
CC:
Date: 23 July 2015
Reference: INTO0335
Followed by: Original: English
    Available in: Arabic, English, French, Spanish
Subject: Recruitment of a Director of the Office of Legal Affairs.

I would like to inform you that, in conformity with Regulation 2.1(5) of the Staff Manual, the General Secretariat is launching an international recruitment procedure to fill a post as Director for the Office of Legal Affairs (OLA).

A vacancy notice is attached in Appendix 1, providing details of the main duties of the Director for the Office of Legal Affairs.

Reporting to the Secretary General, the Director will be in charge of overseeing the legal files treated by the staff of the Office of Legal Affairs, and of directly treating some important files at the request of the Secretary General. The incumbent will also have to implement pro-active legal methods, allying, for the interest of the Organization, at anticipating legal issues, emphasizing theories and practices of international law - including the law of international organizations - and the criminal law, and of proposing optimal legal solutions.

Countries are reminded that it is of the utmost importance for INTERPOL to recruit the best applicants available.

We would also like to point out that:

- This circular is valid until 24 September 2015.
- Only candidates with the experience and qualifications defined in the vacancy notice will be considered.
- The selected candidates will be interviewed by a panel composed of senior managers (by interview or video-conference) before a decision or an offer can be made.

INTERPOL is a dynamic organization that provides an opportunity for police officers, Law Enforcement Officers or civil servants to gain experience at an international level, which will benefit the home organization upon their return. The officers will further develop professionally and will bring to their home organization:

- Experience in policing capabilities at many different levels;
- International contacts at many different levels;
- Developed awareness of complex international issues;
- Understanding of multi-cultural issues.

The post of Director is classified in the Senior Management Staff category, Grade 1, and will be filled on a secondment basis. The successful candidate will be recruited for an initial period of

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1 It shall be noted that the General Secretariat is currently reviewing its management structure and that the reporting of the position may change in the future.

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Page 1/12
3 years. The conditions of secondment currently in force are given in Appendix 2. For any selected candidate, the NCB will be requested to perform an Enhanced security screening, following the principles mentioned in appendix 3. As the requirement to obtain INTERPOL security clearance could lead to some delay in the global recruitment process, the NCB is invited to start the corresponding procedures as soon as possible in the recruitment process.

Application Forms should be submitted online using the “current vacancies” link available in the recruitment page of INTERPOL’s Website (http://www.interpol.int/Recruitment) as soon as possible and at the latest by 24 September 2015, together with a covering letter by the relevant national administration, confirming that the country is prepared to second the candidate, to the Human Resources Sub-Directorate.

Should you require any further information, please contact the Human Resources Sub-Directorate (telephone +33 4 72 44 57 62 or 7028 or e-mail AB-HRM-RU).

Yours faithfully,

Jürgen Stock
Secretary General

Encl. 3

*The Organization reserves the right to change the duty station proposed in the present circular at any time, subject to the rules in force, and will inform the authorities concerned accordingly.
VACANCY NOTICE No. INT00335

This vacancy announcement pertains to law enforcement officials within INTERPOL's member countries only.

Please read the Conditions of Secondment in force at INTERPOL by following the link: Conditions of secondment.

Please be aware that your home Administration/Agency/Service/Government will be responsible for all of your salary/remuneration, social insurance, pension contributions, welfare benefits, family allowances, benefits during your assignment at INTERPOL as well as travel, removal expenses related to your arrival at and departure from INTERPOL and any other related costs depending on your circumstances. It is requested that you obtain in writing, confirmation from your home Administration/Agency/Service/Government that it agrees with these CONDITIONS OF SECONDMENT PRIOR TO APPLYING THROUGH THE NCB.

INTERPOL is the world’s largest international police organization, with 190 Member Countries. Created in 1923, it facilitates cross-border police co-operation, and supports and assists all organizations, authorities, and services whose mission is to prevent or combat international crime. INTERPOL is now looking for one qualified candidate as Director for the Office of Legal Affairs.

Job Title: Director
Reporting To: Secretary General
Location: General Secretariat, Lyon
Duration: Three-year secondment (renewable)
Grade: Grade 1
Security Clearance Level: Enhanced
Deadline for applications: 31 August 2015

The mission of the Director is to manage the Office of Legal Affairs and act as the senior legal advisor to the Secretary General. The incumbent may be called to advise directly the Executive Committee and the General Assembly.

In pursuit of that mission, the post holder will have to:

- Ensure the Organization establishes a pro-active attitude regarding the anticipation of legal issues, essentially by developing the legal theories and practices relevant to International Organizations or international law, and by proposing adequate legal solutions.
- Handle directly important files at the request of the Secretary General.
- Represent the Secretary General as needed.
The incumbent would be required to manage complex legal issues for the Secretary General.

The incumbent will be directly responsible for managing the staff of the Office of Legal Affairs, for supervising all INTERPOL legal files and for assisting in defending, in compliance with international rules, the interests of the Organization at the international level.

The post holder will be responsible for alerting the Secretary General on any identified legal issue in a timely manner and for assisting in developing, implementing, and stressing a pro-active legal approach to the benefit of the Organization.

Primary Duties

Reporting to the Secretary General the Director will:

1. Distribute, coordinate and oversee all legal files treated by the lawyers of the Office of Legal Affairs
2. Report to the Secretary General on the legal files managed by the Office of Legal Affairs
3. Be the senior legal advisor to the Secretary General on any legal issue he would request a legal recommendation on.
4. Anticipate legal risks for the Organization and to propose creative solutions as well as elaborate legal texts, rules, or regulations of particularly outstanding importance for the Organization.
5. Represent the Office of Legal Affairs by attending international conferences and undertaking any necessary discussion with high level legal representatives from other international organization or bodies.
6. Handle any other legal matter at the Secretary General’s request.

Requirements

All candidates will be assessed on the under mentioned requirements.

Training/Education required

- Master required in Law (preferably in international law). PhD would be an asset.
- Law enforcement training at senior level would be an additional asset.

Languages

- Fluency in English is required.

Experience required

- Extensive experience in a high level legal advisory capacity and management experience in a public or private organization is required.
- Sound experience of theoretical and practice of international law, including the law of international organizations.
- Knowledge and practice of criminal law.
- Knowledge and practice of processing of information issues.
- Management experience.

Specific skills

- Personal and professional maturity
- Absolute sense of discretion
• Strong communication skills, both in written and oral form
• Service/client oriented
• Ability to work persistently and under pressure
• Ability to work in teams as well as individually
• Good social, specifically multicultural, skills
• Demands initiative, creativity (original thinking) and curiosity
• Ability to develop and maintain professional networks
• Ability to synthesize
• Good listening skills
• Excellent drafting skills.
• Good computer skills. As a minimum proficiency in standard office word-processing, spreadsheet, database and presentation software.
• Ability to exploit the internet and other electronic sources for the collection of open-source information relevant to identifying legal issues would be highly desirable.

In addition to the requirements, the following Assets and Special Aptitudes would be beneficial.

• Fluency or proficiency in a third official working language (Arabic, French or Spanish) would be an additional asset.
• Experience working in an international environment would be highly desirable; either from employment in an international organization or from participating in e.g. international working groups, joint international projects etc.

Working Conditions

Remuneration: INTERPOL does not pay salary to seconded officials. Depending on the nationality of official, an expatriation allowance may be paid for a maximum period of six years. For more information regarding conditions of service see Employment conditions for seconded officials available on the web site (www.interpol.int).

The Incumbent will be occasionally required to work irregular hours or, overtime based upon workload.

This post requires occasional travel on missions, sometimes of a long duration and at a short notice.

*The Organization reserves the right to change the duty station proposed in the present circular at any time, subject to the rules in force, and will inform the authorities concerned accordingly.

In compliance with INTERPOL’s Confidentiality regime the successful candidate will have to undergo a security screening according to the clearance level attached to the function.

INTERPOL recruits throughout the world in order to attract the best and most varied candidates. Nationals of all Member states are encouraged to apply.

INTERPOL has four official languages: English, French, Spanish and Arabic. Working languages in Lyon are English and French.
INTERPOL retains the right not to make any appointment to this vacancy, to make an appointment at a lower or upper grade or to make an appointment with a modified job description or for a shorter or longer duration than indicated above.

INTERPOL would like to inform candidates that their application may be considered for other similar positions.

INTERPOL operates a non-smoking policy.
No.12034/09/2011-IFS-I
Government of India
Ministry of Environment, Forests and Climate Change

*****

Indira Paryavaran Bhawan,
Wing:Prithvi 6th Floor,
Jor Bagh Road, Aliganj, New Delhi.
Dated: 09 September, 2015.

To,
The Chief Secretaries/Administrators,
All States Governments/Union Territories.

Sub: Nomination of Indian Forest Service officer to the post of Additional General Manager (Environment), at Selection grade level in Dedicated Freight Corridor Corporation of India Limited (DFCCIL) on tenure deputation basis for a period of three years – regard.

Sir/Madam,

The Ministry of Environment, Forests and Climate Change invites applications of suitable IFS officers for appointment against one post of Additional General Manager (Environment), at Selection grade level in (DFCCIL) on tenure deputation basis for a period of three years extendable up to five years, vice Sh. B. Praveen, IFS (RJ: 95). As informed by the Dedicated Freight Corridor Corporation of India Limited, the officer will be eligible to draw pay as being drawn by them in the parent cadre plus deputation allowance. Selection grade officers working in PB-4 and G.P. 8700/- with up to maximum seventeen years of group A service are eligible to apply for the said post. Preference shall be given to the officers with up to fifteen years of service. Annexure-A in this regard may also be perused.

2. DFCCIL, a central PSU under the Ministry of Railway formed to construct a dedicated freight corridor in the country, has requested to nominate an officer of the Indian Forest Service, at the level of Director/Selection Grade level, to deal with the issue of forest and environment clearance. The officer has also to work in Social Environment Management Unit in DFCCIL and is expected to coordinate with Ministries/organizations dealing with Forest, Environment, Mining related Environmental and legal issues and involving clearances for the project.

3. The State Governments are requested to forward the nominations of the willing officers who are clear from Vigilance angle and whose services can be spared. Officers who have completed one spell of central deputation may be considered for a further spell of central deputation only after they have completed the stipulated cooling off period or will be completing cooling off on the date of issue of this circular. It is clarified that the cooling off period is reckoned from the date the officer reports back to his/her cadre on completion of earlier deputation tenure. The deputation will be in accordance with the DoPT deputation guidelines for AIS officers.

(cont. P/2..)
4. The state Governments are therefore requested to forward applications of willing and eligible IFS officers along with vigilance clearance to this Ministry, in prescribed proforma (Annexure-I, II), addressed to Under Secretary (IFS-I), Indira Pratvavaran Bhawan, Wing: Prithvi, 6th Floor, Jor Bagh Road, Aliganj, New Delhi-3; latest within 30 days of issue of this circular.

5. Necessary application form may be downloaded from IFS website www.ifsc.nic.in.

Encls. A/a.

Yours faithfully

[Signature]

Under Secretary to the Government of India
Tel: 011-24695357

Copy for information to:
1. All Ministries.
2. NIC for placing the circular on the IFS website.
<table>
<thead>
<tr>
<th>Organization</th>
<th>DFCCIL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Post</td>
<td>Addl. General Manager (Environment)</td>
</tr>
<tr>
<td>Service/Dept.</td>
<td>Indian Forest Service</td>
</tr>
<tr>
<td>Pay and allowances admissible in DFCCIL</td>
<td>Parent Pay plus Deputation allowance</td>
</tr>
<tr>
<td>No of post &amp; location</td>
<td>1 (Delhi)</td>
</tr>
<tr>
<td>Duration</td>
<td>On usual terms of deputation for 3 years extendable upto 5 years</td>
</tr>
<tr>
<td>Eligibility criteria</td>
<td>SG officers working in PB-4 and GP Rs.8700/- with upto maximum 17 years of Group -A service. Preference will be given to the officers with upto 15 years of Group -A service</td>
</tr>
<tr>
<td>Job descriptions</td>
<td>THE OFFICER IS EXPECTED TO COORDINATE WITH MINISTRIES/ORGANIZATIONS DEALING WITH FOREST, ENVIRONMENT, MINING, RELATED ENVIRONMENTAL AND LEGAL ISSUES AND INVOLVING CLEARANCES FOR THE PROJECT.</td>
</tr>
<tr>
<td>Closing date</td>
<td>30 days from the date of issue</td>
</tr>
</tbody>
</table>

(ASHOK KUMAR)
GENERAL MANAGER/HR
ANNEXURE-I

APPLICATION FORM FOR DEPUTATION POST

Part-I (to be filled in by the applicant)

1. The year for which Application is made:

2. The level at which deputation is sought:

3. Choice of station (in order of preference): 1. 2. 3.

4. Name of the applicant:

5. Batch/year of allotment:

6. Cadre:

7. Date of Birth:

8. Present pay scale with date of commencement of scale of pay:

9. Present post held:

10. Full Address for correspondence:
    (phone/fax/mobile/e-mail)

11. Educational qualifications

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Degree / Diploma</th>
<th>University / Institute</th>
<th>Year</th>
<th>Subject(s)</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>

12. Details of postings for the last 10 years: (in descending order)

<table>
<thead>
<tr>
<th>S No.</th>
<th>Years (from - to)</th>
<th>Post held</th>
<th>Name of the organisation</th>
<th>Main responsibilities in the post (in about 100 words)</th>
<th>Special attributes / achievements</th>
</tr>
</thead>
<tbody>
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</table>
13. Details of all deputation postings (in descending order):

<table>
<thead>
<tr>
<th>S No.</th>
<th>Years (from - to)</th>
<th>Post held</th>
<th>Organization</th>
<th>Main areas of responsibilities in the post</th>
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</table>

14. Date of return to Cadre from last deputation:

15. Specify two broad domains for consideration of posting giving justification:

<table>
<thead>
<tr>
<th>Domain Title</th>
<th>Fields of domain</th>
<th>Indicate choice 1, 2 (in order of preference)</th>
<th>Justification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Postings at MoEF</td>
<td>Forestry</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Wildlife</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Postings at Regional Offices</td>
<td>General</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Wildlife</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Postings with Training Institutions</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Posting under CSS (MoEF) in other Ministries</td>
<td></td>
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</tbody>
</table>

Station: 
Date: 
Signature: 
Name:
ANNEXURE-II

Part-II (to be filled in by the concerned State/UT Government)

1. Name of the applicant:
2. Cadre:
3. Year of allotment:
4. Date of superannuation:
5. Whether the officer is clear from vigilance angle:
6. Is there any disciplinary proceedings pending against the officer (only the cases where charge sheets have been served):
7. Has the officer ever been reprimanded/penalized or debarred from deputation, if so the details thereof:
8. Whether original/copies (attested) of ACRs of last five years enclosed:
9. Central Deputation Reserve (in figures) as on date of sponsorship:

Authorized:

Filled:

Gap:

10. State Deputation Reserve (in figures) as on date of sponsorship:

Authorized:

Filled:

Gap:

It is certified that the particulars given above about the officer are correct and that in the event of the officer being selected for posting under the CSS of the MoEF, the services of the officer shall be placed at the disposal of the Central Government.

Name & designation of the Head of the Forest Department of the State/UT or the Authorized Officer:

Signature of the officer concerned in the State Government/UT Government:

Date:

Place:
CHECK LIST

1. Whether the application has been signed by the officer applying for deputation?

2. Whether Part II has duly been filled and signed by the:
   (i) Head of Forest Department, Department of the State/UT or the Autonomous Offices.
   (ii) Officer concerned in the State Government/UT Government.

3. Whether the ACRs for the last five years have been enclosed.