OFFICE MEMORANDUM

Subject: Filling up the post of Chairman, Commission for Scientific and Technical Terminology, New Delhi. In Pay Band PB-4 Rs. 37,400-67,000+Grade Pay 10,000/- Regarding.

The undersigned is directed to invite applications from eligible candidates for filling up an Deputation one vacancy of the post of Chairman, Commission for Scientific and Technical Terminology, New Delhi, an Attached Office of the Ministry of Human Resource Development, Government of India in Pay Band PB-4 (Rs. 37,400-67,000) with Grade Pay 10,000/-.

2. The details of the post and eligibility conditions alongwith proforma for application are enclosed.

3. The candidate selected for appointment will be treated on deputation and will be governed as per extant rules of the Govt. of India. The candidate once selected will not be allowed to withdraw.

4. The vacancy may please be circulated amongst suitable persons and applications (in duplicate) in the prescribed proforma along with complete and up-to-date Annual Confidential Reports / APAR of suitable persons who could be spared in the event of their selection, may be sent to the undersigned within 60 days from the date of issue of advertisement for the above post in the Employment News/ Rozgar Samachar.

5. While forwarding the applications, it may please be verified and certified that the particulars furnished by the candidates are correct and that no disciplinary action is pending or contemplated against the officer. The integrity of the officer may also be certified.

6. Incomplete applications and those not accompanied by certified testimonials and ACR dossiers will not be considered.

Encl. as above

R. Sitarama Murthy
Deputy Secretary to the Govt. of India
Phone & Fax No: 011-23070173

Contd./........
To,

1. All Ministeries and Department of the Government of India
2. Chairman, Commission for Scientific and Technology Terminology, New Delhi.
3. Chief Secretaries of all States/UTs.
4. PS to HRM/PS to Secretary (HE)
5. Vice Chancellors of all Central Universities.
6. Vice Chancellors of all State Govt. Universities.
7. Universities Grant Commission, New Delhi for circulating to all Universities under UGC.
8. Ministry of Information and Broadcasting, Shastri Bhavan, New Delhi for arranging suitable publicity in Air Media about the vacant post.
9. Assistant Director (OL), OL Unit M/o HRD, Shastri Bhawan, for providing Hindi version the advertisement at the earliest.
10. Director General, DAVP, Phase IV Soochna Bhawan, CGO complex, New Delhi, along with English and Hindi versions of the advertisement for immediately releasing it in the Employment News, Rozgar Samachar and newspapers (shortlisted by the DAVP) all over the country. The advertisement to be published in the newspapers (as per DAVP list) all over the country would exclude the application proforma. **Note-2 of the advertisement** advising the candidate to get further details including application proforma, by referring to the advertisement for the above post published in the Employment News and Rozgar Samachar dated __________ July, 2015 is to be included only in the advertisement to be released in newspapers throughout the country by incorporating the date of advertisement published in the Employment News/Rozgar Samachar. The estimate for publishing the advertisement in (a) Employment News, (b) Rozgar Samachar, and (c) Newspapers as per DAVP list, may be furnished immediately to enable the MHRD make the necessary payment to the DAVP.

(R. Sitarama Murthy)
Deputy Secretary to the Govt. of India
Phone & Fax No: 011-23070173
Government of India
Ministry of Human Resource Development
Department of Higher Education
Language Division

Advertisement for the post of Chairman, Commission for Scientific and Technical Terminology, New Delhi

Applications are invited from eligible candidates for filling up, in Deputation basis, one vacancy of the post of Chairman, Commission for Scientific and Technical Terminology, New Delhi, an Attached Office of the Ministry of Human Resource Development, Government of India in Pay Band PB-4 (Rs. 37,400-67,000) with Grade Pay 10,000/- from persons possessing qualifications and experience mentioned below, in the prescribed proforma published in the Employment News/ Rozgar Samachar. The application form can also be downloaded from the M/o HRD’s website www.education.nic.in and from the Commission for Scientific and Technical Terminology, New Delhi’s website http://csstt.nic.in.

Pay Scale: Pay Band PB-4 Rs. 37,400-67,000/- plus Grade Pay of Rs. 10,000/-.

Mode of Recruitment: Deputation (including short term contract)

Period of Deputation: Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or department of the Central/ Govt. shall ordinarily not exceed five years.

Age Limit: The maximum age limit for appointment by deputation (ISTC) shall be not exceeding 56 years as on the closing date of the receipt of applications. [The age of the applicants would be reckoned as on the closing date for receipt of applications as per advertisement for the post published in the Employment News/ Rozgar Samachar].

Field of Selection: Deputation [including short term contract]

Officers under the Central/ State Governments/ Union Territories/ Universities/ Recognized research institutions/ Public Sector Undertakings or Semi-Government/ Statutory or Autonomous organizations:-

(a) (i) Holding analogous post on regular basis in the parent cadre or department;

Or

(ii) With two years service in the grade rendered after appointment thereto on a regular basis in the post in PB-4 in the scale of pay of Rs. 37,400-67,000/- with Grade Pay of Rs. 8,900/- or equivalent in the parent cadre or department;
(iii) With three year's service in the grade rendered after appointment thereto on a regular basis in the post in PB-4 in the scale of pay of Rs. 37,400-67,000/- with Grade Pay of Rs. 8,700/- or equivalent in the parent cadre/department;

And

(b) Possessing the following educational qualifications and experience:-

Qualifications and Experience Essential:

(i) Doctorate degree in any branch of Science or Arts or Commerce or Agriculture or Engineering or Medicine from a recognized University or Institute:

(ii) 18 years experience in academic or teaching or research work in a recognized institution including at least three years administrative experience;

Or

18 years experience in preparation of technical encyclopedia, definitional dictionaries and technical glossaries as a evidenced by published work, including at least three years administrative experience.

Desirable: Working knowledge of one or more Indian Language in addition to Hindi.

Last Date: Duty filled in applications complete in all respects and forwarded through Proper Channel by the concerned University/College/Department, etc. should reach Shri D.C.Lakra, Under Secretary to the Govt. of India, Languages Division, Department of Higher Education, Ministry of Human Resource Development, Room No. 502, D-Wing, Shastri Bhawan, New Delhi-1100115 within 60 days from the date of publication of the advertisement for the above post in the Employment News/ Rozgar Samachar.

Note-1:- The applicants who are in Central Govt./ State Govt. Service/ Autonomous Bodies/ Union Territories or other Govt. Bodies should submit their application through proper channel along-with integrity Certificate and a certificate to the effect that no disciplinary proceedings are pending or contemplated against the officer. Attested photocopies of the A. C. Rs. of the last five years may also be forwarded along-with the application.
PROFORMA OF APPLICATION FOR THE POST OF CHAIRMAN, COMMISSION AND TECHNICAL TERMINOLOGY, NEW DELHI

1. Name and Address (in Block Letters)__________________________________________

2. Date of Birth (in Christian era)______________________________________________

3. Date of retirement under Central/ State Government Rules
______________________________________________

4. Educational Qualifications
__________________________________________________________________________
__________________________________________________________________________

5. Whether Educational and other qualifications required for the post are satisfied.
   (If any qualification as been treated as equivalent to the one prescribed in the Rules, state the authority for the same)

<table>
<thead>
<tr>
<th>Qualifications/ Experience required</th>
<th>Qualifications/ Experience possessed by the officer [Attach attested photocopies of the testimonials along with the application]</th>
</tr>
</thead>
<tbody>
<tr>
<td>Essential</td>
<td>(1)</td>
</tr>
<tr>
<td></td>
<td>(2)</td>
</tr>
<tr>
<td></td>
<td>(3)</td>
</tr>
<tr>
<td>Desirable</td>
<td>(1)</td>
</tr>
<tr>
<td></td>
<td>(2)</td>
</tr>
<tr>
<td></td>
<td>(3)</td>
</tr>
</tbody>
</table>

6. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post ________________________________

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature.

<table>
<thead>
<tr>
<th>Office/ Institutions</th>
<th>Post Held</th>
<th>From</th>
<th>To</th>
<th>Scale of Pay and Basic Pay</th>
<th>Nature of Duties (in details)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
8. Nature of present employment i.e.,
   Ad-hoc or temporary or Quasi-
   Permanent or Permanent

9. In case the present employment is
   Held on deputation/contract basis,
   Please state
   a) The date of initial appointment

   b) Period of appointment on
      Deputation/contract

   c) Name of the parent office/
      organization to which you belong

10. Additional details about present
    employment please state whether
    Working under (Indicate the name of
    Your employer against the relevant
    column)

    Central Govt.

    State Govt.

    Autonomous Organization

    Government Undertaking

    Universities

    Others

11. Please state whether you are
    working in the same department

12. Are you in Revised Scale of Pay? If
    yes, give the date from which the
    revision took place also indicate the
    pre-revised Scale

13. Total emoluments per month now
    drawn
14. Additional information, if any, which you would like to mention, in support of your suitability for the post. (This among other thing may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is insufficient)

15. Whether belongs to SC/ST

16. Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information. (Note: enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the Candidate

Address

Date

Contd/....
FORWARDING NOTE BY THE EMPLOYER

It is certified that:
1) Information given in the above proforma is correct as per the service records of the applicant.
2) The applicant is clear from vigilance angle.
3) The integrity of the applicant is beyond doubt.
4) That no major/ minor penalty has been imposed on the applicant during the last ten (10) years.
5) The cadre controlling authority of the applicant has given clearance to enable him/her to apply for the post.
6) The applicant has enclosed with his/ her application the attested photocopies of all the required testimonials/ certificates/ degrees, etc. starting with Matriculation/ Class-X certificates.
7) Attested photocopies of the last five (5) years of the applicant's Annual Confidential Report/ Annual Performance Appraisal Report has been enclosed while forwarding this application.

Countersigned by the authorized signatory on behalf of the employer

________________________
(Seal of the authorized signatory)

Place:___________
Date:___________
Note-2: For getting further details including application proforma, candidates may refer to the advertisement for the above post published in the Employment News and Rozgar Samachar dated June, 2015.
विषय: वैज्ञानिक तथा तकनीकी शब्दावली आयोग, नई दिल्ली में पे बैंड पीबी-4 (र. 37,400-67,000)-ब्रेड पे 10,000 रु. में अध्यक्ष का पद भरने संबंधी।

अध्यक्षाधीन मंत्री को मानव संसाधन विकास मंत्रालय, भारत सरकार के संबंध कर्मचारी वैज्ञानिक तथा तकनीकी शब्दावली आयोग, नई दिल्ली में पे बैंड पीबी-4 (37,400-67,000)-ब्रेड पे 10,000 रु. में अध्यक्ष का रिक्त पद भरने के लिए पावर उम्मीदवारों से आवेदन आमंत्रित करने का निदेश हुआ है।

2. आवेदन के लिए प्रारूप सहित पद के विवरण और अर्थात की शर्त संलग्न है।

3. नियुक्ति के लिए चयनित उम्मीदवार को प्रतिमापूर्वक पर माना जाएगा और वह भारत सरकार के वर्तमान नियमों से शासित होगा। एक बार चयनित किए जाने पर उम्मीदवार को नाम वापस लेने की अनुमति नहीं होगी।

4. कृपया, इस रिक्तित को उपयुक्त व्यक्तियों के बीच परिचालित करे और परिपूर्ण एवं अद्यतन वार्षिक गोपनीय रिपोर्ट/एपीआर सहित निर्धारित प्रोग्राम में आवेदन (दो प्रतियों में) अध्यक्षाधीन मंत्री को एंटरप्राइज म्यूजियम सामान्यार में उपर्युक्त पद के लिए विज्ञापन प्रकाशित होने की तारीख से 60 दिन के भीतर उन उपयुक्त व्यक्तियों के आवेदन प्रस्तुत करें जिन्हें चयनित होने की स्थिति में संबंधित पद के लिए घोष जा सके।

5. आवेदनों को अंग्रेजी में लिखे जाय और प्राप्तिक जिन्हें भारत सरकार द्वारा दिए गए संवेदन सहित भी प्राप्त किया जाय यह कारण है कि उम्मीदवारों द्वारा दिए गए विवरण सहित हैं और अधिकारी के विषय कोई अनुशासनात्मक कारावाद अपेक्षित अथवा लंबी नहीं है। अधिकारी की स्थिति के भी प्राप्तिक की जाय।

6. अपूर्ण और उन, जिनके साथ प्रमाणित साक्ष्य और एसीआर डोजियर संलग्न नहीं होंगे, आवेदनों पर विचार नहीं किया जायेगा।

आत्र सीताराम मूर्ति
(आदि सीताराम मूर्ति)
उप सचिव, भारत सरकार
फोन और फैक्स सं. 011-23070173

संलग्नक-यथोपरिथ
1. भारत सरकार के सभी मंत्रालय और विभागों।
2. अध्यक्ष, वैज्ञानिक और तकनीकी परिभाषिक शब्दावली आयोग, नई दिल्ली।
3. सभी राज्यों/संघ राज्य क्षेत्रों के मुख्य सचिव।
4. मानव संसाधन विकास मंडल के निजी सचिव/सचिव (उच्च शिक्षा विभाग) के निजी सचिव।
5. सभी केंद्रीय विश्वविद्यालयों के कुलपति।
6. सभी राज्य सरकारों के विश्वविद्यालयों के कुलपति।
7. यूजीसी के अधिकरण सभी विश्वविद्यालयों में परीक्षा हेतु विश्वविद्यालय अनुदान आयोग, नई दिल्ली।
8. सूचना और प्रसारण मंत्रालय, शास्त्री भवन, नई दिल्ली को फिल्ट पद के संबंध में एयर बीडिएवा में समुचित प्रचार की व्यवस्था के लिए।
9. सहायक निदेशक (राजभाषा), मानव संसाधन विकास मंत्रालय की राजभाषा इकाई, शास्त्री भवन को विज्ञापन का हिंदी पाठ शीखेंगे तैयार करने के लिए।
10. महानिदेशक, डीएचसी, फेज IV, सूचना भवन, शीखों कॉन्स्टेंस, नई दिल्ली को विज्ञापन के अंतर्गत और हिंदी सूचितांश सहित प्रशिक्षण जिससे वे इस विज्ञापन को देशभर के एंट्रेप्राइजेंट न्यूज़, रोजगार समाचार और समाचार-पत्रों (डीएचसी दुर्गा सूचीबद्ध) में तकाल जारी कर सकें। देश भर के समाचार-पत्रों (डीएचसी दुर्गा शीखों के अनुसार) में प्रकाशित होने वाले इस विज्ञापन में आवेदन प्रक्रिया नहीं दिया जाएगा।

विज्ञापन का नोट-2 जिसमें उपमुद्रक ऑफिस वेबसे दी गई है कि आवेदन प्रक्रिया अन्य वितरण को अपेक्षा करने के लिए, दिनांक...

रुवाई, 2015 एंट्रेप्राइजेंट न्यूज़ और रोजगार समाचार में प्रकाशित उपर्युक्त विज्ञापन का संदर्भ देने हेतु कैल देशभर के समाचार-पत्रों में जारी किए गए विज्ञापन को ही शामिल किया जाएगा, एंट्रेप्राइजेंट न्यूज़/रोजगार समाचार में प्रकाशित विज्ञापन की तारीख को निर्धारित करते हुए प्राप्त किया जा सकता है। (क) एंट्रेप्राइजेंट न्यूज़, (ख) रोजगार समाचार और डीएचसी की सूची के अनुसार समाचार-पत्रों में प्रकाशित करने के लिए आवेदन शीघ्र ही प्रस्तुत किए जाने चाहिए, जिससे मानव संसाधन विकास मंत्रालय डीएचसी को आवश्यक भुगतान कर सके।

अध्यक्ष, अध्यक्ष श्री राम मूले
उप सचिव, भारत सरकार
फोन और फैक्स सं. 011-23070173
वैज्ञानिक और तकनीकी शब्दावली आयोग, नई दिल्ली के अध्यक्ष पद के लिए विज्ञापन।

मानव संसाधन विकास मंत्रालय, भारत सरकार के संबंध कार्यालय वैज्ञानिक तथा तकनीकी शब्दावली आयोग, नई दिल्ली में पे बैंड पीबी-4 (के. 37,400-67,000)-योड पे 10,000 ₹ में प्रतिनियुक्ति के आधार पर अध्यक्ष का पद भरने के लिए नीचे उल्लिखित योग्यताएं और अनुशंसा रखने वाले पार उपयोगीयता से एन्टर्यूम में न्यूज़ जोर जगार समग्र में प्रकाशित निर्धारित प्रमाण में आवेदन आयोग किए जाते हैं। आवेदन पत्र मानव संसाधन विकास मंत्रालय की वेबसाइट www.education.nic.in और वैज्ञानिक तथा तकनीकी शब्दावली आयोग, नई दिल्ली की वेबसाइट http://cseitt.nic.in से भी डाउनलोड किया जा सकता है।

देयतमान: पे बैंड पीबी-4 37,400-67,000-योड पे 10,000/-के.

शर्त का प्रकार:

प्रतिनियुक्ति (अन्तर्क्षेत्रीय पुनर्भावना सहित)

प्रतिनियुक्ति की अवधि (आईएसटीसी) सामान्यतः पांच वर्ष से अधिक नहीं होगी जिसमें इस नियुक्ति के ठीक पहले या किसी अन्य संगठन के राष्ट्रीय सरकार के विभाग के किसी अन्य राष्ट्रीय सर्वे के पद की प्रतिनियुक्ति (आईएसटीसी) की अवधि शामिल है।

आयु शीला:

प्रतिनियुक्ति के आधार पर नियुक्ति की अधिकतम आयु-शीला आवेदन प्राप्त की अंतिम तारीख की गणना के अनुसार 56 वर्ष से अधिक नहीं होगी। [आवेदकां की आयु की गणना एल्टर्मिट न्यूज़ जोर जगार समग्र में प्रकाशित पद के विज्ञापन के अनुसार आवेदन प्राप्ति की अंतिम तारीख के अनुसार होगी]

चयन का क्षेत्र:

प्रतिनियुक्ति (अन्तर्क्षेत्रीय पुनर्भावना सहित)

केन्द्रीय/राज्य सरकारी/संगठन राज्य क्षेत्रीय/विश्वविद्यालयों/मान्यता प्राप्त शैक्षणिक संस्थाओं/ स्वतंत्र क्षेत्र के उपक्रमों या अर्ध-सरकारी/सांवेदिक या स्वयंसेवक संगठनों के अधिकारी:

(क) (i) जो मूल सर्वे के विभाग में समक्ष पद पर नियमित आधार पर तैनात हों,

अथवा

(ii) जो, नियमित आधार पर देयतमान पे बैंड पीबी-4 37,400-67,000-8900/-के. के योजन पे शहित उस पद के योजन में मूल सर्वे का विभाग के समक्ष पद पर दो वर्ष की सेवा पूरी कर चुके हों,
अथवा

(iii) जो, निवासित आधार पर वेतनमान पे खेड़ पीड़ी-4 37,400-67,000-8700/- के खेड़ पे सहित उस पद के खेड़ मे गृह संपत्ति या विभाग के समकक्ष पद पर 3 वर्ष की सेवा पूरी कर चुके हैं;

और

(ख) जो निम्नलिखित शैक्षिक योग्यताएं और अनुभव रखते हों:

अनिवार्य योग्यताएं और अनुभाव

(i) किसी मान्यता प्राप्त विश्वविद्यालय या संस्थान से विज्ञान या कला या वाणिज्य या कृषि या इंजीनियरिंग या चिकित्सा की किसी शाखा से डॉक्टरेट डिग्री;

(ii) अकादमिक या शिक्षण या शोध कार्य में किसी मान्यता प्राप्त संस्थान मे 18 वर्ष का अनुभव जिसमें कम-से-कम तीन वर्ष का प्रशासनिक अनुभव शामिल है:

या

तकनीकी विश्वकोश, पारिभाषिक शब्दकोश और तकनीकी पारिभाषिक शब्दकोश तैयार करने का 18 वर्ष का अनुभव जो प्रकाशित कार्य के रूप मे प्रसारित किया जा सके जिसमें कम से कम तीन वर्ष का प्रशासनिक अनुभव शामिल है।

बांधनीय:

हिन्दी के अतिरिक्त एक या अधिक भारतीय भाषाओं का कार्यसाध्य होना चाहिए।

अंतिम तारीखः

सभी दृष्टि से पूर्ण और संबंधित विश्वविद्यालय/कॉलेज/विभाग इत्यादि द्वारा उचित माध्यम से अभिलेखित विविध रूप से भरा हुआ आवेदन एक्स्पोर्टेड रन्जा/रोजगार समनाथ ने उक्त पद के लिए विभाग के प्रकाशित की तिथि से सात (60) दिन के भीतर ही हाई.सी. लाकड़ा, अबर संचालन, भारत सरकार, भारत प्रभाग, उद्योग विभाग, मानव संसाधन विकास मंत्रालय, भारत नं. 502, हाई-विंग, शास्त्री भवन, नई दिल्ली-1100115 के पास पहुंच जाना चाहिए।

नोट-1:-

जो अभ्यर्थी केन्द्र सरकार/राज्य सरकार/स्वायत्त शासी निकाय/संघ राज्य क्षेत्र अथवा अन्य शासनीय निकायों में सेवारत हैं, उन्हें अपना आवेदन उचित माध्यम से भरना इसके प्रमाण-पत्र एवं इस आवेदण का प्रमाण-पत्र कि उनके विश्व बांध कोई अनुभावात्मक कार्यवाही न तो चल रही है और न ही लंबित है, के साथ हेज़ा जाना चाहिए। आवेदन पत्र के साथ गात पांच वर्ष की एसीआर. भी क्षेत्री जानी आवश्यक है।
1. नाम एवं पता (साफ़ अक्षरों में) ..............................................................................................................
2. जन्म तिथि (ईसाई साल में) ..............................................................................................................
3. केंद्र/राज्य सरकार के नियमावलीसार सेवानिवृत्ति की तिथि ..............................................................................................................

4. शैक्षणिक अर्थताएँ ..............................................................................................................................................

5. क्या इस पद के लिए निर्धारित शैक्षणिक एवं अन्य अर्थताएँ संतोषजनक हैं? (यदि कोई ऐसी अर्थता जो नियम में उल्लिखित अर्थता के समकक्ष हो, के लिए समकक्ष मान्यता प्रदान करने वाले प्राधिकार का उल्लेख करें)

<table>
<thead>
<tr>
<th>अधिवेशन (अर्थता) या अनुभव</th>
<th>अधिकारी द्वारा धारित अर्थताएँ/अनुभव</th>
</tr>
</thead>
<tbody>
<tr>
<td>अनिवार्य (1)</td>
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<tr>
<td>अनिवार्य (2)</td>
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<tr>
<td>अनिवार्य (3)</td>
<td></td>
</tr>
<tr>
<td>वांछनीय (1)</td>
<td></td>
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<tr>
<td>वांछनीय (2)</td>
<td></td>
</tr>
<tr>
<td>वांछनीय (3)</td>
<td></td>
</tr>
</tbody>
</table>

6. कृपया स्पष्ट उल्लेख करें कि आपके द्वारा प्रस्तुत प्रविष्टियों की दृष्टि से क्या आप ................................................................. पद के लिए अपेक्षित योग्यताएँ पूरी करते हैं?

7. नियोजन का कालक्रमानुसार विवरण। अपने हस्ताक्षर द्वारा प्रमाणित पत्रक (शीट) अलग से संलग्न करें।

<table>
<thead>
<tr>
<th>कार्यालय/संरक्षाएँ</th>
<th>पद का नाम</th>
<th>से</th>
<th>तक</th>
<th>देशनमान एवं भूल</th>
<th>कार्य-का स्वरूप (विस्तारपूर्वक)</th>
</tr>
</thead>
</table>
8. वर्तमान नियोजन की प्रकृति:
व्यक्ति-तदर्श अथवा अस्थाई अथवा अर्थस्थाई या स्थाई

9. वर्तमान नियुक्ति:
प्रतिनिधित्व/अनुबंध के आधार पर होने की दशा में उल्लेख करें
क) प्रथम नियुक्ति की लिधि:
ख) प्रतिनिधित्व/अनुबंध पर
नियुक्ति की अवधि:
ग) आप जिस गूल कार्यालय:
अथवा संस्था से संबंध हैं, उसका
नाम

10. वर्तमान नियोजन के संबंध में:
अतिरिक्त सूचना, विमलसंखित में
से किसके अधीन आप कार्यरत हैं?
(संबंधित कॉलम के सामने अपने
नियोक्ता के नाम का उल्लेख करें)
केन्द्र सरकार:
राज्य सरकार:
स्वायत्त संगठन:
सरकारी उपक्रम:
विश्वविद्यालय:
अन्य:

11. उल्लेख करें कि क्या आप:
उसी विभाग में कार्यरत हैं?

12. क्या आप संशोधित वेतनमान में:
हैं? यदि हों, तो संशोधन की
लिधि का उल्लेख करें और पूर्व
संशोधित वेतनमान का भी उल्लेख
करें.

13. वर्तमान में प्रतिमाह प्राप्त होने:
वाली कुल परिलक्षियाँ

14. अतिरिक्त जानकारी यदि कोई हो,:
जिसका इस पद के लिए अपनी
उपयुक्तता के संदर्भ में आप
उल्लेख करना चाहते हैं। (अन्य
बातों के साथ-साथ ये सूचनाएं
अवलंबित के संदर्भ में वह जा सकती है - (i) अतिरिक्त शैक्षणिक अर्थात, (ii) व्यवसायिक प्रशिक्षण एवं (iii) शिक्षित परिपूर्ण/विज्ञापन में निर्धारित अनुभव के अलावा कार्य अनुभव (टिप्पणी: स्थान पर्याप्त न होने पर अनलग से पत्रक (शीट) संलगन करें)

15. क्या आप अनुसूचित हैं?

16. टिप्पणी (अध्यक्ष द्वारा अवलंबित के संदर्भ में सूचनाओं के जा सकती हैं—(i) शीर्ष प्रकाशन तथा रिपोर्ट एवं विशिष्ट परियोजनाएं, (ii) पुरस्कार/क्षेत्र/कार्यालय सराहना, (iii) व्यक्तिगत विकास/संस्थाओं/ सोसाइटी जो समंज्ञा, और (iv) कोई अन्य सूचना (टिप्पणी: स्थान पर्याप्त न होने पर अनलग से पत्रक (शीट) संलगन करें)

मैंने शिक्षित परिपूर्ण/विज्ञापन का ध्यानपूर्वक अध्ययन कर लिया है और मैं यह भली भाँति जानता हूँ कि इस पद के लिए चयन के समय मेरे द्वारा प्रस्तुत विनियमित रूप से प्रमाणों से पुष्ट व्यक्तिगत विवरण का चयन संभव है द्वारा भी मूल्यांकन किया जाएगा।

अध्यक्ष का हरसाक्षर

पता ..................................................

..................................................

..................................................

दिनांक : ........................................
नियोक्ता द्वारा अभेदित नोट

प्रमाणित किया जाता है कि:

1) उपर्युक्त प्रोफार्मेंट में दी गई जानकारी आवेदक के सेवा हिकारों के 
अनुसार सही है।
2) आवेदक के विरुद्ध सत्यकार संबंधी कोई ज्ञानलाप नहीं है।
3) आवेदक की सत्यतत्त्व संदेह से परे है।
4) पिछले दस (10) वर्षों के बीतने आवेदक पर कोई बाधी/छोटी शास्त्रीय 
शास्त्रीय गई है।
5) आवेदक के संवर्ण विषयवस्तु प्राधिकारी ने उक्त पद के लिए आवेदन 
करके हेतु आवेदक को अनुमति दे दी है।
6) आवेदक ने मैड़ुलशान/कथा-X प्रमाणपत्रों से लेकर अपेक्षित सभी 
प्रशासनीय प्रमाणपत्रों/प्रमाणपत्रों/दिव्यांग आदि की सत्यपालित प्रेटो 
प्रतियों अपने 
आवेदन-पत्र के साथ संलग्न की हैं।
7) इस आवेदन को अभेदित करते समय आवेदक के पिछले पांच (5) 
वर्ष की चार्जिक गोपनीय रिपोर्ट/वार्षिक कार्य निपादन मूल्यांकन रिपोर्ट 
की सत्यपालित प्रतिया संलग्न है।

नियोक्ता की ओर से प्राधिकूल हदसकारकर्ता द्वारा प्रतिहृदसाजित

........................................
........................................
(प्राधिकूल हदसकारकर्ता की मुद्रर)

स्थान : ........................
दिनांक: ........................
OFFICE MEMORANDUM

Subject: Filling up the post of Director, Central Institute of Indian Languages, Mysore in Pay Band-4 Rs.37,400-67,000 + Grade Pay 10,000/- Regarding -

The undersigned is directed to invite applications from eligible candidates for filling up the post of Director, Central Institute of Indian Languages, Mysore, a Subordinate Office, in the Ministry of Human Resource Development, Government of India in Pay Band-4 (Rs.37,400 -67,000) with Grade Pay 10,000/- on deputation basis.

2. The details of the post and eligibility conditions alongwith proforma for application are enclosed.

3. The candidate selected for appointment will be treated on deputation and will be governed as per extant rules of the Govt. of India. The candidate once selected will not be allowed to withdraw.

4. The vacancy may please be circulated amongst suitable persons and applications (in duplicate) in the prescribed proforma along with complete and up-to-date Annual Confidential Reports/APAR of suitable persons who could be spared in the event of their selection, may be sent to the undersigned within 60 days from the date of issue of advertisement for the above post in the Employment News/Rozgar Samachar.

5. While forwarding the applications, it may please be verified and certified that the particulars furnished by the candidates are correct and that no disciplinary action is pending or contemplated against the officer. The integrity of the officer may also be certified.

6. Incomplete applications and those not accompanied by certified testimonials and ACR dossiers will not be considered.

(D.C. Lakra)
Under Secretary to the Government of India
Tel: 23385935

Encl: As above

Contd./....
To

1. All Ministries and Department of the Government of India
2. Director, Central Institute of Indian Languages, Mysore.
3. Chief Secretaries of all States/UTs
4. PS to HRM/PS to Secretary (HE)
5. Vice Chancellors of all Central Universities.
6. University Grant Commission, New Delhi for circulating to all Universities under UGC.
7. Ministry of Information and Broadcasting, Shastri Bhavan, New Delhi for arranging suitable publicity in Air Media about the vacant post.
8. Assistant Director(OL), OL Unit, M/o HRD, Shastri Bhawan, for providing Hindi version of the advertisement at the earliest.
9. Director General, DAVP, Phase IV Soochana Bhawan, CGO complex, New Delhi, along with English and Hindi versions of the advertisement for immediately releasing it in the Employment News, Rozgar Samachar and newspapers (shortlisted by the DAVP) all over the country. The advertisement to be published in the newspapers (as per DAVP list) all over the country would exclude the application proforma. **Note-2 of the advertisement** advising the candidates to get further details including application proforma, by referring to the advertisement for the above post published in the Employment News and Rozgar Samachar dated _________ September, 2015 is to be included only in the advertisement to be released in newspapers throughout the country by incorporating the date of advertisement published in the Employment News/Rozgar Samachar. The estimate for publishing the advertisement in (a) Employment News, (b) Rozgar Samachar, and (c) Newspapers as per DAVP list, may be furnished immediately to enable the MHRD make the necessary payment to the DAVP.

(D.C. Lakra)
Under Secretary to the Government of India
Tel: 23385935
Government of India  
Ministry of Human Resource Development  
Department of Higher Education  
Languages Division  

Advertisement for the post of DIRECTOR, CIIIL, Mysore

Applications are invited from eligible candidates for filling up, on Deputation basis, one vacancy of the post of Director, Central Institute of Indian Languages, Mysore, a subordinate Office of the Ministry of Human Resource Development, Government of India in Pay Band-4 (Rs.37,400 -67,000) with Grade Pay 10,000/- from persons possessing qualifications and experience mentioned below, in the prescribed proforma published in the Employment News/Rozgar Samachar. The application form can also be downloaded from the M/o HRD’s website www.education.nic.in and from the Central Institute of Indian Languages, Mysore’s website www.ciiil.org.

Pay Scale: Pay Band-4, Rs.37,400-67,000/- plus Grade Pay of Rs.10,000/-.
Mode of Recruitment: Deputation (including short term contract)
Period of Deputation: The Period of deputation (including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not to exceed five years.
Age limit: The maximum age limit for appointment by deputation (including short term contract) shall not be exceeding 56 years as on the closing date of the receipt of applications. [The age of the applicants would be reckoned as on the closing date for receipt of applications as per the advertisement for the post published in the Employment News/Rozgar Samachar.
Field of Selection: Deputation (including short term contract)

Officers under the Central or State Governments or Union Territories/Universities/Recognized Research Institutions/Public Sector Undertakings/Semi-Government or Statutory of Autonomous Organizations:-

(a)(i) holding analogous post on regular basis in the parent cadre or Department;

OR

(ii) with two years service in the grade rendered after appointment thereto on a regular basis in Pay Band-4 of
Rs.37400-67000/- + Grade Pay of Rs.8900/- or equivalent in the parent cadre or Department;

OR

(iii) with three years' service in the grade rendered after appointment thereto on a regular basis in Pay Band-4 of Rs.37400-67000/- + Grade Pay of Rs.8700/- or equivalent in the parent cadre or department;

and

(b) possessing the following educational qualifications and experience:-

Qualifications and Experience Essential:

(i) Doctorate degree in Linguistics or Applied Linguistics or Anthropological Linguistics or Socio Linguistics or Computational Linguistics in one of the Indian languages (with focus on language analysis) from a recognized university.

(ii) Fifteen years experience of teaching or research in a recognised Institute or University and five years of administrative experience in an educational institution.

Desirable:

(i) Two years research experience in the field of linguistics and language teaching with interdisciplinary bias as evidenced through copies of published papers.

(ii) Two years experience of guiding research investigation in the field of linguistics and language teaching.

(iii) Studied more than one Indian language as a subject at Senior Secondary (10+2) level.

Last Date:

Duly filled in applications complete in all respects and forwarded through Proper Channel by the concerned University/College/Department, etc. should reach Shri D.C. Lakra, Under Secretary to the Govt. of India, Languages Division, Department of Higher Education, Ministry of Human Resource Development, Room No. 525, C-Wing, Shastri Bhawan, New Delhi - 110015 within 60 days from the date of publication of the advertisement for the above post in the Employment News/Rozgar Samachar.
Note-1: The applicants who are in Central Govt./State Govt. Service/Autonomous Bodies/Union Territories or other Govt. Bodies should submit their application through proper Channel along-with Integrity Certificate and a certificate to the effect that no disciplinary proceedings are pending or contemplated against the officer. Attested photocopies of the A.C.Rs. of the last five years may also be forwarded along-with the application.

Note-2: For getting further details including application proforma, candidates may refer to the advertisement for the above post published in the Employment News and Rozgar Samachar dated ___________ September, 2015.
PROFORMA OF APPLICATION FOR THE POST OF DIRECTOR, CIIL, MYSORE

1. Name and Address (in Block Letters) ________________________

2. Date of Birth (in Christian era) ____________________________

3. Date of retirement under Central/State Government Rules ________________

4. Educational Qualifications ____________________________________________

5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification as been treated as equivalent to the one prescribed in the Rules, state the authority for the same)

<table>
<thead>
<tr>
<th>Qualifications/ Experience required</th>
<th>Qualifications/ Experience possessed by the officer (Attach attested photocopies of the testimonials along with the application)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Essential</td>
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<td>(2)</td>
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<tr>
<td>(3)</td>
<td></td>
</tr>
<tr>
<td>Desirable</td>
<td>(1)</td>
</tr>
<tr>
<td>(2)</td>
<td></td>
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<tr>
<td>(3)</td>
<td></td>
</tr>
</tbody>
</table>

6. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post _____________________________________________

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature.

<table>
<thead>
<tr>
<th>Office/Institution</th>
<th>Post Held</th>
<th>From</th>
<th>To</th>
<th>Scale of Pay and Basic Pay</th>
<th>Nature of duties (in detail)</th>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
8. Nature of present employment i.e.:
Ad-hoc or Temporary or Quasi-
Permanent or Permanent

9. In case the present employment is:
held on deputation/contract basis,
please state

   a) The date of initial appointment :

   b) Period of appointment on :
deputation/contract

   c) Name of the parent office/
   organization to which you belong

10. Additional details about present:
employment Please state whether
working under (indicate the name
of your employer against the
relevant column)

   Central Govt. :

   State Govt. :

   Autonomous Organization :

   Government Undertaking :

   Universities :

   Others (Details) :

11. Please state whether you are:
working in the same Department

12. Are you in Revised Scale of Pay? If:
   yes, give the date from which the
   revision took place and also
   indicate the pre-revised scale

13. Total emoluments per month now:
drawn
14. Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is insufficient)

15. Whether belongs to SC/ST

16. Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the Candidate
Address

Date

Contd/...
FORWARDING NOTE BY THE EMPLOYER

It is certified that:

1) Information given in the above proforma is correct as per the service records of the applicant.
2) The applicant is clear from vigilance angle.
3) The integrity of the applicant is beyond doubt.
4) That no major/minor penalty has been imposed on the applicant during the last ten (10) years.
5) The cadre controlling authority of the applicant has given clearance to enable him/her apply for the post.
6) The applicant has enclosed with his/her application the attested photocopies of all the required testimonials/certificates/degrees, etc. starting with Matriculation/Class-X certificate.
7) Attested photocopies of the last five (5) years of the applicant’s Annual Confidential Report/Annual Performance Appraisal Report has been enclosed while forwarding this application.

Countersigned by the authorized signatory on behalf of the employer

____________________

(Seal of the authorized signatory)

Place:_______
Date:_______
The Ministry of External Affairs (CPV Division) intends to fill the following posts in Passport Offices at stations indicated below amongst officers under the Central Government including officers of All India Services/ Central Secretariat Service in the Ministries/ Departments of the Government of India, on deputation basis:-

<table>
<thead>
<tr>
<th>Post</th>
<th>Number of Posts &amp; Name of Passport Office</th>
<th>Scale of Pay</th>
<th>Eligibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Passport Officer (PO)</td>
<td>2 (Two): 1 Post - Passport Office, Malappuram 1 Post - Passport Office, Guwahati</td>
<td>Pay Band-3, Rs. 15,600-39,100 + Grade Pay Rs. 7,600/-</td>
<td>Officers under the Central Government including officers of All India Services:</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(a) (i) holding analogous Posts on regular basis in the parent cadre or department; or</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(ii) with five years’ service in the Grade rendered after appointment thereto on a regular basis in posts in Pay Band-3 (Rs. 15,600-39,100) and Grade Pay of Rs. 6,600 or equivalent in the Parent cadre or Department; and</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(b) Possessing the following educational qualification and experience:</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(i) Bachelor’s degree from a recognized University in India or Association of Indian Universities recognized degrees of foreign Universities;</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(ii) One year experience in passport or Consular or Emigration or Administration or Finance or Accounts or Vigilance work.</td>
</tr>
</tbody>
</table>
Note 1: The Departmental Officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 2: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed three years.

Note 3: The maximum age limit for appointment by deputation shall not be exceeding fifty six years as on the closing date of receipt of applications.

Note 4: For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to the 1st January, 2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post for which that grade pay or pay scale is the normal replacement grade without any upgradation.

2. The selected officers will be on deputation for a period of three years initially which can be curtailed or extended further, depending upon the requirement, and with the consent of the officer and approval of the lending department. The usual deputation terms will apply.

3. All Ministries/Departments of Government of India are requested to circulate the above posts among the officers under the Central Government including officers of All India Services/State Government, working with them and forward the application (in prescribed pro forma Annexure A) of eligible and interested officers, along with their dossiers and a certificate to the effect that they are clear from vigilance angle, to the undersigned, latest by 15 September, 2015.

(Anil Kumar Dhasmana)
DPO(PVA)
011-23386936

To,

1. All Ministries/Department of Government of India
2. All Chief Secretaries to the State Governments.

Copy to:-

1. Ministry of External Affairs-[Kind attn to: Joint Secretary (Admin)]
2. Director (XP), Ministry of External Affairs, Shastri Bhawan, New Delhi - with the request to upload this circular on the MEA’s website.
3. Director (PSP), Ministry of External Affairs, CPV Division, New Delhi - with the request to upload this circular on the Passport Seva website.
4. Director (CS), DoPT, Lok Nayak Bhawan, Khan Market, New Delhi - with the kind request to upload this circular on DoPT’s website for wider circulation.
5. All Passport Offices.
6. Branch Secretariat at Chennai, Kolkata, Guwahati, Hyderabad.
7. Spokesman, JCM, MEA, New Delhi.
8. O/o JS (PSP) & CPO, CPV Division, MEA, New Delhi.
ANNEXTURE A
CURRICULUM VITAE PRO- FORMA

1. Name (in Block letters) ..................................................

2. Applied for the post of ..................................................

(ii) Place (Name of Station/s in order)

(iii) Date of Birth (in Christian era)

(iv) Age as on 15.09.2015
[closing date of circular]

4. Date of retirement under Central/
State Government Rules ..................................................

5. Educational Qualifications .............................................

6. Whether belongs to SC/ST ..............................................

7. Educational qualifications and experienced possessed

<table>
<thead>
<tr>
<th>Qualification/Experience possessed by the officers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Essential (1)</td>
</tr>
<tr>
<td>Desired (1)</td>
</tr>
</tbody>
</table>

Contd......2
8. Details of service, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space is insufficient ...

<table>
<thead>
<tr>
<th>Office/Institution</th>
<th>Post held</th>
<th>From</th>
<th>To</th>
<th>Grade Pay</th>
<th>Scale of Pay and Basic Pay</th>
<th>Nature of Duties (in details)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
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<tr>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

9. Contact details:
(A) Present Add:- .............................................. .............................................. ..............................................

   (i) Tel. No. .............................................. .............................................. ..............................................

   (ii) Mob. No. .............................................. .............................................. ..............................................

   (iii) E-mail:- .............................................. .............................................. ..............................................

(B) Office Add(with office name):- .............................................. .............................................. ..............................................

   (i) Tel. No. .............................................. .............................................. ..............................................

   (ii) Fax No. .............................................. .............................................. ..............................................

   (iii) E-mail:- .............................................. .............................................. ..............................................

10. In case the present post is held on deputation / contract basis, please state —
(a) Name of Office / Organization and address (with Tel. No.) .............................................. .............................................. ..............................................

(b) The date of initial appointment .............................................. .............................................. ..............................................

(c) Period of appointment on deputation .............................................. .............................................. ..............................................

(d) Name of the parent office / organization to which you belong .............................................. .............................................. ..............................................

Contd....3
I have carefully gone through the vacancy circular and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the candidate

Date

Address

It is certify that Shri/Ms. is clear from vigilance angle and in case of selection, he/she will be relieved.

(Signature of Head of Office with Seal)
The Ministry of External Affairs (CPV Division) intends to fill the following posts in Passport Offices at stations indicated below amongst officers under the Central Government including officers of All India Services/ Central Secretariat Service in the Ministries/ Departments of the Government of India, on deputation basis:

<table>
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<th>Number of Posts &amp; Name of Passport Office</th>
<th>Scale of Pay</th>
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</tr>
</thead>
</table>
| Deputy Passport Officer (DPO) | 9 (Nine): Passport Office, Chandigarh, Jammu, Madurai, Malappuram, Pune. | Pay Band 3, Rs. 15,600-39,100 (Grade Pay Rs. 6,600/-) | Officers under the Central Government including officers of All India Services:
<p>|               |                                          |              | (a) (i) holding analogous Posts on regular basis in the parent cadre or department; or |
|               |                                          |              | (ii) with five years' service in the Grade rendered after appointment thereto on a regular basis in posts in Pay Band-3 (Rs. 15,600-39,100) and Grade Pay of Rs. 5,400 or equivalent in the Parent cadre or Department; and |
|               |                                          |              | (b) possessing the following educational qualification and experience: |
|               |                                          |              | (i) Bachelor’s degree from a recognized University in India or Association of Indian Universities recognized degrees of foreign Universities; |
|               |                                          |              | (ii) One year experience in passport or Consular or Emigration or Administration or Finance or Accounts or Vigilance work. |</p>
<table>
<thead>
<tr>
<th>Assistant Passport Officer (APO)</th>
<th>Pay Band 3, Rs. 15,600-19,100</th>
<th>Grade Pay Rs. 5,400</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 (Four):</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 Post Passport Office Amritsar</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 Post Passport Office Dehradun</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 Post Passport Office Patna</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 Post Passport Office Shimla</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Officers under the Central Government including officers of All India Service, namely:

(i) holding analogous Post or regular basis in the parent cadre in department;
or

(ii) with two years’ service in the Grade rendered after appointment thereto on a regular basis in posts in the Pay Band-2 (Rs. 9300-34,800) and Grade Pay of Rs. 4600 or equivalent in the parent cadre or Department; and

(iii) with three years service in the Grade rendered after appointment thereto on a regular basis in posts in Pay Band-2 (Rs. 9300-34,800) and Grade Pay of Rs. 4600 or equivalent in the parent cadre or Department; and

(b) possessing the following educational qualifications and experience:

(i) Bachelor’s degree from a recognized University in India or Association of Indian Universities recognized degrees of foreign Universities;

(ii) One year experience in passport or Consular or Emigration or Administration or Finance or Accounts or Vigilance work.

Note 1: The Departmental Officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

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The selected officers will be on deputation for a period of three years initially which can be continued or extended further, depending upon the requirement, and with the consent of the officer and approval of the lending department. The usual deputation terms will apply. The DPO/APO can be posted any of the PSK falling under the jurisdiction of respective Passport Offices.

3. All Ministries/Departments of Government of India are requested to circulate the above posts among the officers under the Central Government including officers of All India Services/State Government, working with them and forward the application (in prescribed pro forma Annexure A) of eligible and interested officers, along with their dossiers and a certificate to the effect that they are clear from vigilance angle, to the undersigned, latest by 15 September, 2015.

To,

1. All Ministries/Department of Government of India
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Copy to:-

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1. Name (in Block letters)

2. Applied for the post of

   (i) Place (Name of Station/s in order)

3. Date of Birth (in Christian era)

   (i) Age as on 15.09.2015
   [closing date of circular]

4. Date of retirement under Central/
   State Government Rules

5. Educational Qualifications

6. Whether belongs to SC/ST

7. Educational qualifications and experienced possessed

---

Qualification/
Experience possessed
by the officers

Essential

   (1)

   (2)

   (3)

Desired

   (1)

Contd.... 2
8. Details of service in chronological order
Enclose a separate sheet, duly authenticated by your signature if the space is insufficient

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9. Contact details:
(A) Present Add:-

(i) Tel. No.

(ii) Mob. No.

(iii) E-mail:-

(B) Office Add(with office name):-

(i) Tel. No.

(ii)Fax No.

(iii) E-mail:-

10. In case the present post is held
on deputation / contract basis, please state——
(a) Name of Office / Organization
and address (with Tel. No.)

(b) The date of initial appointment

(c) Period of appointment on deputation

(d) Name of the parent office / organization
to which you belong

Contd....3
I have carefully gone through the vacancy circular and I am well aware that for the Position [Vacancy Details] as per the position, the Selection Committee at the time of selection for the post will also be aware of the following.

Date...........

Signature of the candidate

Address...........

It is certify that Shri/Ms. ............. is clear from vigilance angle and in case of selection, he/she will be relieved.

(Signature of Head of Office with Seal)